



## Richmond Road Runners Club - Meeting Minutes - August 9, 2023

**Opening remarks, ground rules and welcome guests** – Rainey Niklawski, President

**Approval of June, 2023 meeting minutes** - Victoria Hauser, Secretary

*Motion to approve by Mike Levin, Donny second.*

### **New Business Discussions**

1. Flying Squirrels game (Mike Levins)

The Summer Outing is next Thursday, August 10th. The Richmond Flying Squirrels will be playing the Bowie Baysox at the Diamond. Game time is 6:35PM. I'm planning to be at the August RRRC meeting with the tickets. I'll also be outside the Diamond on game night from 5:30 - 6:30PM. Play Ball!!

*Mike – Hopes the weather holds.*

2. Chip prices for contract races (Shawn Lafland)

*Chip timed contract races includes 200 chips and charges \$750 to man finish line. Anything over 200 is \$3.60 a chip. Our cost is \$1.60 per chip. Why are we charging so much more for contract races? Decided to not vote on any changes.*

3. Executive Director Hiring Committee (Rainey Niklawski)

Committee Members: Michael George, Victoria Hauser, Nancy Jakubec, Anne Magee, Chris Mason, Rainey Niklawski, Leigh Anne Stacklin, Dave Trump, Nikkia Young

*Marcy motions, Ben seconds the approval of a hiring committee. The motion was passed.*

4. Executive Director Job Description (Rainey Niklawski)

*Kurt: Application due 8/31 may not be enough time to get enough applications. Rainey: If we don't get enough we can extend it. Katherine Z: We could change it to be open until filled and not limit us by putting an application due date. Chris Mason is assisting with standardizing the interview questions/process for each candidate. Sarah has a nice spreadsheet to assist with ranking the candidates.*

*Approval of job description with Dave Trump's changes and including a diversity statement. Chris Mason motions and Mike Levin seconds. Motion passes.*

**Financial Reports** – Leigh Anne Stacklin, Treasurer

*Leigh Anne is going to start working on using a google form for reimbursement requests so that it is standardized. Leigh Anne would like to start training the new treasurer as soon as possible.*

**Communications** - Anne Magee, VP of Communications

**Miles & Minutes** – Annie Tobey/Anne Magee

The next issue of Miles & Minutes is with the designer and should be at distribution spots by Labor Day weekend. This issue covers September through December. Many thanks to all who contributed!

*In Copy and will be published soon*

**Social Media** – Chris Mason

*Keira D'Amato post went viral.*

**Scholarships** - Kirk Millikan

The 2023 RRRC college scholarship winners were selected in June and announced at the Pony Pasture 5k on July 29th. The winners this year are the following: Lily Grace Hester (James River High School, planning to attend Virginia Tech), Lloyd Jewell (Hanover High School, planning to attend Randolph-Macon College), and Zachary Stevens (James River High School, planning to attend University of Richmond)

Special thanks to the eight members of the scholarship committee who reviewed and scored all applications. I am working on a write-up of the winners that can be posted on our website and social media channels.

*Write up of the winners is on social media and on the website. Kirk asked if we want to look into other options to better support the Richmond youth running committee. Perhaps giving coaches funds to assist their athletes assist with getting equipment. We have \$9,000 currently budgeted. Brainstorming will continue.*

**Operations** – Shawn Lafland, VP of Operations

Membership grew to 2,095 thanks to the Cul-de-Sac series. Kids registration has been trending down since last year.

Contract Races: Patriots 5k has been canceled again. There are more coming up as well as a couple of clock rentals coming up.

2 Hotspots were purchased to replace the old ones. The old ones were too slow and causing problems at the races. The total price was \$475.07. No changes made to the plan which is \$10 per month per device for 12 GBs of data.

For transparency, I purchased 80 pizzas for 968 for the Cul-de-sac 3 race that went on my club credit card.

Race Director meeting coming on August 17th at 5:30. I invited all race directors, timers and board members to join. It's a great way to learn things if you're interested in being a race director.

First Day 5k - Suzi and Sarah Golightly will be the race directors. They will also be the race directors for the Pony Pasture 5k next year.

We need a race director for the CaryTown 10k next year.

*New contract race on the calendar where volunteers are needed at the finish line (September 14).*

*Ordered two new hot spots.*

*Race director meeting 8/17 – Invite was sent to everyone on the board.*

*First Day 5k – Suzi and Sarah will be race directing this.*

*Looking at what races we will be putting on in 2024.*

## **Review of Races**

Summer Track Series - (Tuesdays, June 6, 13, 20 & July 11, 25) (Matthew Novak)

*Saw growth year over year. Interest was steady for each race. Volunteers did an awesome job!*

Thanks Dad 5k - June 18, 2023 (Allison May & Eric Nachman)

*Race went well.*

Cul de Sac 5ks (July 3, 10, 17) - (Mike Gholson)

Thanks to all the wonderful volunteers who without them the series couldn't be held.

Looking forward to 2024

*Huge turnout! One of the better turnouts in the past 5 years. Everyone loves the sunglasses.*

Pony Pasture 5k (July 29) (Sarah Golightly)

*Got feedback on the venue before the race but it went off well. Should be back at Pony Pasture next year.*

## **Preview of upcoming Races**

### Ashland Half & 5k - (August 26) (Michael George)

*Looking for two lead bikes for the race. Big need is course marshals and water stops.*

### Twilight 5k (November 19) (Andrew Mann)

*Andrew is going to be the race director with Bill Kelly assisting. Hoping to have the course at the same place as the youth running camp.*

### Turkey Trot (November 23) (Ben Wachter)

*Working on the logo and graphics. Alternate course at Bryan being worked out that won't block the park entrance.*

### Candy Cane 5k – (Kirk Millikan)

*Potentially the new name for the Toy Run. Vote to change the name of the race and give proceeds to Girls on the Run of Greater Richmond. Mara motions. Sarah G. seconds. Motion passes.*

### Contract Races

## **Training Teams**

### Youth Running Camp (July 17 - 21) (Bill Kelly & Rosie Schutte)

Please see the attached report.

### Winter training team

*Goes live tomorrow.*

**Operations Manager/Administrator/RunSignup Coordinator**– Allison May, Shawn Lafland

**Volunteer Needs** - Katherine Zampolin

Since the Patriot's 5K has canceled, I won't have anything to report for August. We can just focus on the Twilight 5K in November! We don't have any volunteers for that race as of now.

**Equipment** – Glenn Melton

Had the club truck in for inspection and found some bad sensors that needed to be replaced. Truck is running better after the repairs and all the check engine lights are out.

Pony hills 5k was a amazing example of what we can accomplish in a pinch. Kudos to all who pitched in to make the shift happen.

With the race calendars clear up to Ashland Half, the truck will be transformed into a water stop distribution box soon after our meeting.

We are on the last set of the old race bibs with only ~700 left. So look for the new bibs to be used after a few races!

**Grand Prix** - Natalie Boyle and Marcy George

## **Adjourn**

*With no further business, the meeting adjourned at 7:03 pm.*

*Respectfully submitted,*

*Victoria Hauser, Secretary*

*Notes taken by Noah Mercer.*