



## **Richmond Road Runners Club - Meeting Minutes - November 8, 2023**

**Opening remarks, ground rules and welcome guests** – Rainey Niklawski, President

**Approval of October, 2023 meeting minutes** - Victoria Hauser, Secretary

*LeighAnne Stacklin made a motion to accept. The motion was seconded by Katherine Zampolin, and the motion carried.*

### **New Business Discussions**

1. Race Calendar & Grand Prix races for 2024 - Vote
  - a. *Calendar will move Carytown 10K to the fall and removes the Stratford Hills 10K and the Candy Cane 5K.*
  - b. *Discussion about changes with Pony Pasture and Thanks Dad; Rainey recommends further changes to be looked at for 2025.*
  - c. *Michael George made a motion to approve. The motion was seconded by Leigh Anne Stacklin, and the motion carried.*
2. Board Nominations & Elections for 2024-2025
  - a. *Right now, we have every role filled except Treasurer.*
  - b. *Elections will be held on December 13.*
3. Change in Bookkeeper position
  - a. *The job will be 30 hours a month and a W-2 position because of need.*
  - b. *Marcy George made a motion to approve. The motion was seconded by Donnie Lane, and the motion carried.*

### **Financial Reports** – Leigh Anne Stacklin, Treasurer

1. *Treasurer duties will be changed with the Bookkeeper and Executive Director positions.*
2. *Leigh Anne will be working on closing the year and structuring things next week.*
3. *The Financial Statements document was sent to Board members.*

### **Communications** - Anne Magee, VP of Communications

#### **Miles & Minutes** – Annie Tobey/Anne Magee

*Send information on meeting decisions to Annie so that it can be included in Miles and Minutes (like the grants program information).*

**Social Media** – Chris Mason

**Grants Committee** - Kirk Millikan

The Grants Committee received 5 applications for the fall 2023 grant cycle. Following review and discussion, the committee came to a consensus and recommends the following funding, which will be voted on during the November meeting:

Black Girls RUN! Foundation - \$4,000  
Sportable - \$1,000

*Kirk made a motion to approve. The motion was seconded by Leigh Anne Stacklin, and the motion carried.*

**Operations** – Shawn Lafland, VP of Operations

**Review of Races**

**Preview of upcoming Races**

T-Rex Run (November 12) (Donnie Lane)

*185 people registered and the shelter at Dorey Park is reserved.*

Twilight 5k (November 19) (Andrew Mann)

- 1. Already have more registrants than last year; need more volunteers, especially course marshals!*
- 2. We have the option for the lights from Chesterfield County*
- 3. Bid on Kiera's shoes! They will be at the expo to gather some excitement for the auction.*

Turkey Trot (November 23) (Ben Wachter):

- 1. Approved the t-shirt graphics today (ordered 840 shirts and medals)*
- 2. Final Gravity will be open for packet pickup on Wednesday and on Thanksgiving for after the race*
- 3. We need more volunteers! Water stops can be consolidated into one for this year*

Candy Cane 5k (December 10) (Kirk Millikan):

The Candy Cane 5K is scheduled for Sunday, December 10th in Bryan Park. The permit from the City of Richmond has been secured. As of November 3rd, we have 78 people signed up for the in-person 5K, 2 signed up for the virtual 5K, and 6 signed up for the 1/2 mile fun run. These registration numbers are on pace with last year's race.

*Donations for the charity are down from last year. The plan for food is to use anything left over from Turkey Trot.*

### First Day 5k (January 1)

1. *Suzi is working on the permits for the race*
2. *The plan for food is to use anything left over from Turkey Trot*

### Contract Races

1. *The RRRC expo table is set up. We will be selling old merch at the expo.*
2. *The contract races are starting to be set up for next year.*

### **Training Teams**

#### Winter Marathon Training Team (December - March)

1. *Sign ups are currently 99 people.*

#### Advanced 10k Training Team (January - April)

1. *15 people are currently signed up.*

**Operations Manager/Administrator/RunSignup Coordinator**– Allison May, Shawn Lafland

### **Volunteer Needs** - Katherine Zampolin

1. *Katherine is stepping down, but Crystal is taking over!*
2. *Thank you Katherine!*
3. *Volunteer emails for the expo have gone out for this week.*

### **Equipment** – Glenn Melton

### **Grand Prix** - Natalie Boyle and Marcy George

1. *Grand Prix rules will be updated for next year. The races will be adjusted and the document for approval will be sent to the Board. The Board will vote over email.*
2. *If you are interested in heading up the Grand Prix, let Rainey know!*
3. *There may be some Runsignup technology upgrades that can help with Grand Prix.*

### **Adjourn**

*Adjourned at 6:58pm*

*Respectfully submitted,  
Victoria Hauser, Secretary*