

Richmond Road Runners Club

BOARD OF DIRECTORS' STANDARDS OF CONDUCT

Board Approved: 10/11/2017

Richmond Road Runners Club (RRRC) Board Members, Race Directors, Training Team Head Coaches, Paid Service Providers and Volunteers must:

- Be honest and ethical in their conduct, including ethical handling of actual or apparent conflicts of interest between personal and professional relationships that may benefit an individual at the expense of the RRRC. The RRRC has a board-approved Conflict of Interest Policy that all Board Members and staff are required to sign and comply with. Any new conflicts should be reported.
- Comply with applicable laws, rules and regulations governing the organization.
- Deal fairly with RRRC members, volunteers, sponsors, paid service providers, and organizations to which RRRC provides contracted services – expectations should be clearly outlined and communicated.
- Address conflicts that arise proactively and professionally and adhere to the board-approved Whistleblower Policy and Complaint Resolution Process.
- Provide information that is accurate, objective, relevant, timely, and understandable.
- Proactively promote ethical behavior as a responsible partner among peers in the Richmond area running community.
- Protect and ensure the proper use of RRRC assets.
- Prohibit improper or fraudulent influence over RRRC's Financial Review Committee or any external auditor.
- Not disclose to others any matters discussed in an executive session of the Board. Any matters discussed in open session that are determined by the Board to be confidential, proprietary, sensitive, or valuable may only be disclosed to others when authorized by the RRRC President. Documents marked confidential and/or "for internal use only" shall not be given to unauthorized persons.

A Board member may not agree with the outcome of every decision made by the Board as a whole. In such cases, the member may express his or her personal views on the issue. This should be balanced with acknowledgment that the outcome is the decision of the Board and is accepted by the member.

I, _____ have received a copy of the RRRC Board of Directors' Standards of Conduct Policy.

Signed

Date

Adapted from Road Runners Club of America's Ethics Policy, <http://www.rrca.org/docs/default-source/second-library/ethics.pdf?sfvrsn=2> (last accessed 8/5/2017).