

Richmond Road Runners Club June 2018 Meeting Minutes

The May meeting minutes were accepted.

Ralph made the statement that Robert's Rules of Order would be reviewed in brief and the next meeting.

Treasurer's Report

The treasurer is almost done with the Quickbooks cleanup and will have a correlating balance sheet for future reports. We are transitioning away from the cash box at races. Unless there is a dire need to accept cash at races, we will move forward with cash and credit card sales only.

Bill Kelly asked that the financial committee review the club's CDs with the increase of interest rates. Ralph responded that many of the CDs would be coming due and would be reviewed.

The board reviewed the 990 Federal tax form without comment.

VP Operations - Jim Oddono was not present, but Ralph reviewed the following information:

June:

6/2 – RVA Trail Day – Race Director-Mark Guzzi. Driver-Glenn

6/17 – Thanks Dad 5K. Manually timed. RD's – Sarah Akin/Matt Nordin

Timer – Mara.

Driver – Mark Guzzi said he would drive.

Registration Guru – Marcy George

6/13, 6/20, 6/27, 7/18, 7/25, 8/1 – Summer Track Series

6/20 – Governor's Run

July:

7/2, 7/9, 7/16– Cul De Sac 5K – Chip Timed. RD- Steve Lerner.

Timers – Mara/Anne

Driver- Glenn

Registration Guru – Marcy George.

7/4 – Patriots Day 5K – Manually timed. Mike Levins/Michael Muldowney

Driver - no one volunteered to drive

7/28- Pony Pasture 5K *RRRC Championship Race*. RD – Mara George

Timer - Mara said that Mike Levins was almost trained as a timer and would time.

Driver - Crystal said that Glenn would drive.

Registration Guru – Marcy George.

August:

8/15- Governor's Run

8/25 – Patrick Henry ½ Marathon – RD- Michael George

Chip Timed

Drivers- Bill Webb and his band of merry men

Registration Guru – Marcy George

Club race review

Stratford Hills - Mike Levins was not at the meeting but sent the following report: Most everything went well. The weather was a bit warm and humid, but the sun and rain held off. There were 293 entrants and 248 finishers. Both were nice increases from 2017. There were about 45 volunteers who helped make this an easy event to direct. Now, if the printer would print in humid conditions, it would have gone very well.

Club race preview

Thanks Dad 5k - Sarah Akin and Matt Nordin were present and reported that registrations were ahead of last year. Everything was ready for race day.

Pony Pasture 5k - Mara reported that Mike Levins was a possible Timer for race day.

Cul de Sacs - Steve Lerner was present at the meeting. His only concern at this time is that there is no rain date planned. It was recommended that 7/23 be used as a rain date. Steve said he would lay that ground work.

Patrick Henry Half - Michael George was not present but sent the following report: Over 100 runners signed up as of this morning. Volunteer sign up is open on the Sportsbackers website. A 5k will be added. Start time and course layout still being finalized. When details are finalized, Mara will open registration through the Sportsbackers and I will get with social media to announce.

Poop Loop - budget follows report summary and race course, with an inclement weather alternate, have been submitted. Crystal added nothing additional.

The Governor's Monthly Run - The June run will take place next week. It was brought up by Eric Nachman the question of liability for those participants that show up and have not pre-registered. Questions of liability was discussed at length with a possible resolution being a paper sign up with a waiver at the top of the page. Ralph said he would look into this with the insurance carrier.

Volunteers - Meghan Novak was not present at the meeting but sent the following report:

The needs for volunteers at the Summer Track Series and Thanks Dad 5K have been captured in Dave's email distribution. We will need to continue to follow-up on requests for volunteers via social media posts after message has been distributed.

- *RRRC Summer Track Series*: Currently, we have volunteers for the first track day, but do not have any volunteers signed up for the others of the Summer Track Series days. Crystal added that there is no critical need for volunteers, things are well handled by those on site.
- *Thanks Dad 5K*: Low on volunteers for Sunday across all categories besides pre-race check-in/registration.
- *Cul-de-sac 5K #1*: Low on volunteers for all tasks besides Check-in/Registration.
- *Patriots 5K*: Reached 75% of our volunteer goal (6 volunteers; goal is 8)

- *Cul-de-sac 5K #2*: Low on volunteers for all tasks
- *Cul-de-sac 5K #3*: Low on volunteers for all tasks

VP Marketing - Ed Kelleher

New Sponsor:

Welcome to **Sentry Insurance** as the presenting sponsor of the Thanks Dad 5K.

Kudos go to race directors Sarah Akin and Matt Nordin for lining up Sentry to sponsor the event. All other sponsorships remain the same as previously reported.

Ed commented that several health clubs have approached the club as becoming the designated health facility for RRRC. Ed does not feel that to be a partnership we should enter into.

Operations Manager - Dave Trump said that he would discuss his proposals under New Business.

Scholarship Committee - Kirk Milikan was not present, but sent the following report: We received 17 complete applications for the 2018 RRRC College Scholarship Program. The applications are under review, and up to three scholarships will be awarded.

The scholarship committee will be Kirk, Rosie, and Jim. I will send a draft rubric later this week that we will use to evaluate each application. One thing we need to iron out is when we will notify scholarship recipients. The RRRC website says that they will be notified no later than Friday June 20, 2018 and recognized at the Pony Pasture 5k on July 28, 2018. June 20th is a Wednesday, but July 20th is a Friday. I am unsure if the original intention was July 20th (and if that was a similar date used in past years), so we will need to decide on a "notified no later than" date.

Training Teams

Beginning Runners - Hervey Sherd was not present but sent the following report: We are approaching the last week of the New Runners TT. We had 1 week cancelled due to lightening and all agreed it was a smart decision, lightening actually struck in Bryan Park. Attendance has been good, averaging over 10 runners per week. We are looking at having a fall team starting the first part of September so we can get the 6 weeks in and still run at Bryan park. There has been interest from a few runners already.

Mara commented that there is a potential for a conflict with Sports Backers 8k training team and it may be best to move this to October.

Grand Prix - Rosie Schutte

We had our first volunteers for the new contract race credit at the May Governor's Run. We will continue to offer this opportunity through the rest of 2018. The second quarter closes at the end of June so the 2nd Quarter spreadsheet should come out within the first 2 weeks of July, which means the Cul de Sac series is not included in this quarter.

Newsletter - Crystal Koch brought up that she would like the newsletter to go to only 2 combined digital and print publications twice a year. The reason given was it'll give us a chance to hoard the community news and print bigger issues that showcase what Richmond is as well as possibly get more advertisers since these issues will be passed out at expos. We aren't able to print the race results anymore because of the new format and the minutes aren't being printed anymore and instead being archived on the website, so there's not much meat to the issues anymore. The board offered some discussions, including the possibility of a quarterly publication, but agreed to table it until the August meeting.

Social Media - Chris Mason

Our social platforms had a big month this month due to posts that pertained to our New Runner Group, Stratford Hills and most noticeable was the impact of our Governor's Run post. Please send them to the socialmedia@rrrc.org address as well as my personal email address, masonroni@gmail.com, as I'm not prone to check the other as frequently.

Action Items

1. **RRCA Coaching Clinic Level 1** – Chris Piper met with Ralph just prior to the meeting and reported that everything is on track.
2. **First Aid/CPR class** - Eric Nachman offered a review of the session saying that 17 people participated and all passed. He would have suggestions if there were to be future sessions.
3. **Club House Committee** – Bill Kelly
We have continued to look at options. We remain optimistic we can locate a suitable building and location for our next clubhouse..
4. **Richmond Flying Squirrels Game Night** – Mike Levins sent the following:
The 150 tickets were snatched almost immediately after they were made available. I hope to have the tickets at the Thanks Dad 5K next Sunday and the Summer Track Meet next Wednesday (June 20th). I will be outside the Diamond on game night by 5:30PM. It would be helpful to have someone arrive early and grab a location for the group.
5. **Emergency Action Plan** – Ralph reported that the committee was almost finished with the emergency plan and would be implemented soon.
6. **Medals for Kids** - Rosie
Ed and I worked with Ashworth Awards and came out with a great design. 500 have been ordered.

New Business

1. Purchases for RRRRC store stock - Dave Trump presented a proposal for the purchase of shirts for the club store, the motion was seconded and passed with 3 dissenting votes. He also presented a motion to purchase seat covers, the motion was seconded and passed.
2. July meeting cancelled for Summer Track Series – Ralph
3. RRRRC 40th Anniversary T-Shirt – Ralph suggested that we have a contest for the design, it was agreed that there would be low participation.

4. Logo Redesign with newer skyline – Ralph suggested that we come up with a new design, discussion followed. It was decided that Ed would get a committee together to come up with a possible new design and a possible suggestion for a 40th anniversary shirt.
5. Medical Condition and racing – Ralph read the recommendation from the national RRCA president. It was suggested that we provide a sticker for the back of race bibs that a participant could write any medical condition.
6. Transgender racers – Ralph contacted the national RRCA office. They recommended following the USTF guidelines. It was suggested that we offer an additional choice on the RSU registration, but Dave reported that RSU does not have the capability of adding an alternate category at this time, but will discuss with RSU the possibility of adding it in the future.
7. November race pacers - Karen McCarthy sent the following request Karen McCarthy will be kicking off the 2018 RRRC pace team process in the next few weeks. We have pacers (almost 50 in all!) for all paces, from fast to less fast. Anyone who is interested in receiving information about pacing should email her at racepacers@rrrc.org.
8. Open
Mark Guzzi reported that National Trail Day was a huge success and the James River Park System was delighted with our involvement.

The meeting was adjourned at 7:20 pm