

CONSTITUTION OF THE JERSEY SHORE RUNNING CLUB

I. TITLE

- A. The name of the association shall be the "Jersey Shore Running Club, Incorporated," hereafter to as the association or this organization or this club.

II. OBJECTIVES

- A. The prime objective of this association shall be to promote and encourage long-distance running through the education of the community on the benefits of physical fitness and sport.
- B. In furtherance of objective "A," this association may hold championships, races on the road or track, time trials, training runs, lectures, demonstrations, and social events, print and publish books, magazines, and newsletters; present awards, and do all such other things that may be conducive to the encouragement of running.
- C. Other objectives are to engage in community activities, to publicize by appropriate means the benefits of long distance running and jogging, and to coordinate with other agencies advocating running as a means of physical fitness.

III. MEMBERSHIP

- A. Membership in the Club shall be determined by the payment of dues and the completion of an application for membership, which includes agreeing to follow the Club's Code of Conduct and signing a waiver of liability for participation in Club activities.
- B. Code of Conduct
 - 1. All Club members must agree to the Club's Code of Conduct. Violations of the Code of Conduct may result in disciplinary action by the Board including, but not limited to, suspension of club activity privileges and/or removal from the Club.
 - 2. Any disciplinary action must be approved by two-thirds of the Board.
 - 3. Approval by two-thirds of the Board and two-thirds of the general membership is required to modify the Code of Conduct.

IV. AFFILIATION

- A. This association shall be a chapter of the Road Runners Club of America, and all measures adopted by that body must be considered by this organization.

V. MANAGEMENT OR GOVERNMENT

- A. The management of this association shall be vested in a Board of Directors consisting of a president, vice-president, recording secretary, treasurer, membership coordinator, newsletter editor, web master, volunteer coordinator, logistics officer, social media officer, officers from the previous two years plus two elected members at large. Officers from the previous two years include all elected board positions.
- B. Duties of officers – Officers' duties will be those that are customarily associated with such positions. A separate "JSRC Board of Directors: Position Descriptions and Duties" document is available from the club secretary. The President is responsible for clarifying duties as appropriate.
- C. Eligibility - Officers may be elected to succeed themselves.
- D. Term of office.

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1. Term of office shall be about two years, beginning with or at the close of the first meeting held within the calendar year, and in no case beginning later than March 31.
 2. The President shall appoint officers due to resignation.
 3. Offices filled upon resignation shall also expire at the time of the first meeting of the calendar year.
- E. Elections: Officers shall be elected by a ballot distributed to all current members.
- F. The Board with the consent of the general membership is authorized to add or remove Board positions based on the needs of the organization. A two-thirds vote of the board is required to present to general membership.
1. Board positions may be added/removed by a two-thirds vote of the members present at a general meeting.
 2. Only those who have been members of the organization for 30 days prior to the proposal of such amendment may vote upon such.
 3. All members must be notified at least seven days prior to voting that structure of the Board will be discussed and voted on.
 4. Approval for addition/removal of Executive Committee positions must be obtained no later than six months prior to the established election deadline.
 5. A minimum Executive Committee consisting of President, Vice-President, Secretary, and Treasurer must remain at all times.
 6. Approval for addition/removal of non-Executive Committee positions must be obtained no later than three months prior to the established election deadline.
 7. Offices approved for elimination will remain on the board until the next round of elections. Furthermore, officers in eliminated positions remain as board members under the two-year "term of office" clause (item D-1 above).
- G. Procedural requirements.
1. A majority vote of the members present at a regular meeting is necessary to pass ordinary measures. All measures shall be deemed ordinary except those proposing a constitutional amendment.
 2. A quorum shall consist of twice the number of elected officials plus one. No official meeting shall be held unless a quorum is present.
 3. Constitutional amendment
 - a) *A constitutional amendment may be accomplished by a two-thirds vote of the members present at the meeting.*
 - b) *Only those who have been members of the organization for 30 days prior to the proposal of such amendment may vote upon such.*
 - c) *All members must be notified at least seven days prior to voting that constitutional amendments will be discussed and voted on.*
 4. Meetings will be held at least once each quarter and more frequently if called by the president.
 5. The Board of Directors will generally meet prior to the general membership meeting and will prepare motions as necessary for the conduct of club functions. All motions will be affirmed at the general membership meeting. A majority vote of the Board is required.

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- a) *A Board quorum shall consist of half the number of elected officials plus one. No official Board meeting shall be held unless a quorum is present.*
- 6. The Board is authorized to take emergency actions when deemed necessary. A two-thirds vote of the Board is necessary. The President may accomplish this through a poll of Board members. The General membership will be informed of the actions.
- 7. The Board with the consent of the general membership may establish committees (such as for race, party, scholarship, etc.). The committee will be empowered to accomplish its stated objectives. A charter will be prepared when deemed necessary by the Board. Committees will have a one-year term length, unless additional time is required to complete the objective agreed to by the Board. A majority vote of the Board is required.
- 8. The Board with the consent of the general membership is authorized to approve the organization and formation of New Jersey non-profit corporations as subsidiaries and affiliates of the Jersey Shore Running Club, Inc. (JSRC) deemed necessary or appropriate in the judgment of the Board, and through which JSRC can, does, or shall organize, stage or conduct road races, charitable or like fund raising events. A majority vote of the Board is required.

VI. FINANCES

- A. Dues shall be as determined by a majority of the members present at a business meeting and shall not be changed more often than once per year.
- B. This is a non-profit Organization. Dues, entry fees, and other moneys received by the organization will be spent entirely for carrying out the stated purpose of the organization.
- C. No part of net earnings of the club shall inure to the benefits of its individuals.
- D. Members using association funds for any purpose shall give a full record of expenditures to the treasurer.
- E. This organization shall be empowered to participate in fund raising activities.
- F. This organization will submit a portion of the annual dues (described in A supra) to the Road Runners Club of America as membership in that body.
- G. All general Club expenditures over \$1000 must be approved by the general membership. General Club expenditures are those expenditures that are not directly related to Club events that maintain their own budgets (i.e. races, parties, etc.)
 - 1. General expenditures may be approved by a two-thirds vote of the members present at the meeting.
 - 2. Only those who have been members of the organization for 30 days prior to the proposal of such expenditures may vote upon such.

VII. DISSOLUTION

- A. In the event of dissolution of this association, the funds in the treasury, after all creditors have been paid, shall go to the Road Runners Club of America or to any other 501(c)(3) organization, as the Board of Directors shall determine.