

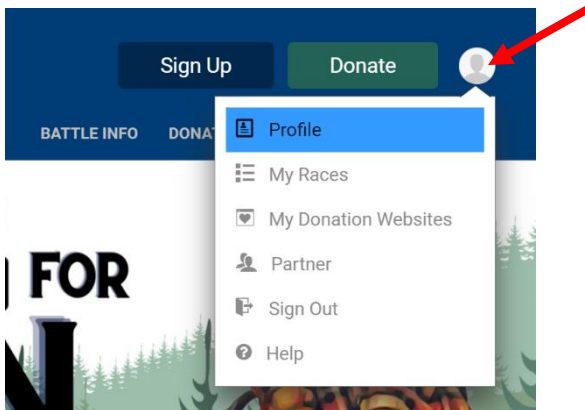
# FUNDRAISING PORTAL ACCESS INSTRUCTIONS

## CAMPUS RIVALRY

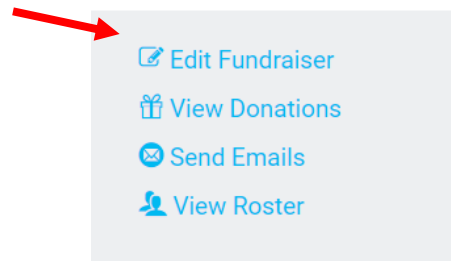
Step 1 – Navigate to [www.runsignup.com/CampusRivalry](http://www.runsignup.com/CampusRivalry) and click on the Profile Icon (gray).



Step 2 – Click on “Profile”



Step 3 – Scroll down to **Fundraising** and click “Edit Fundraiser” in the gray area to the right of Campus Rivalry



You have now arrived in your Fundraising Portal. Here you can upload photos, edit your fundraising goal, name, URL, personal message, and heading.

Edit Fundraiser: Emma Craven

Become a Fundraiser

Your Individual Fundraiser Name \*  
Emma Craven

Your Fundraiser Goal  
\$ 250

Page Options  
 Show goal thermometer.  
 Show scrolling list of donors.  
 Hide from public lists.  
Still visible via direct link.

Support a Charity  
American Cancer Society

Create Your Custom Fundraiser URL  
https://runsignup.com/  
If you enter a URL here, this link can be used to send people directly to your fundraiser page.

Personal Message Heading  
Story

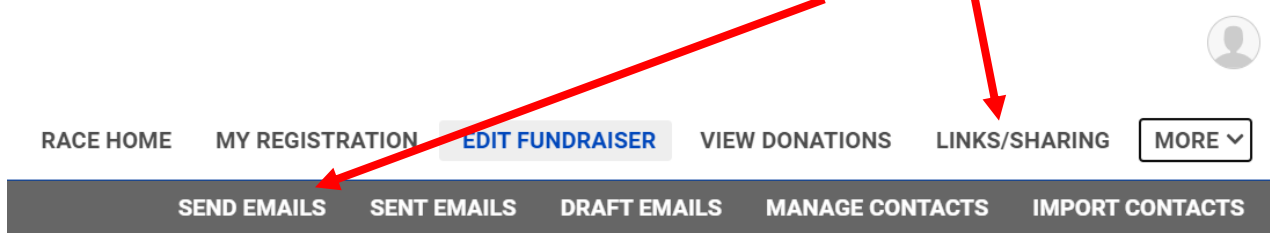
Personal Message to Display on Your Fundraiser Page

File Edit View Insert Format Tools

Paragraph **A** **B** **I** **U** **☰** **☰** **☰** **↶** **↷** **📎** **📧**

Choose your image  
You can upload .png, .jpeg, .jpg, or .gif files.

You also have options to share your fundraiser through email & social media.



# FUNDRAISING PORTAL ACCESS INSTRUCTIONS

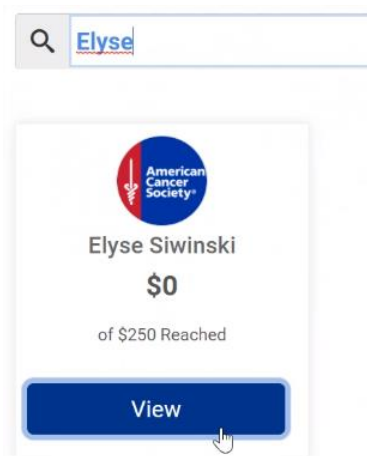
## CAMPUS RIVALRY

To connect your fundraiser to Facebook.

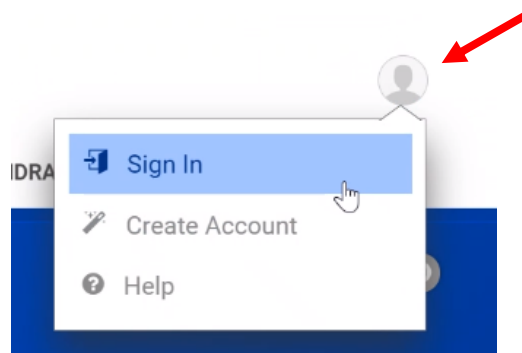
Step 1 – Navigate to [www.runsignup.com/CampusRivalry](http://www.runsignup.com/CampusRivalry) and click on “Top Individual Fundraisers”



Step 2 – Type in your name and click “View”.



Step 3 – On the profile page, click the gray profile icon in the top right-hand corner and Sign In if you are not already logged in.



Step 4 – Scroll to the bottom of the page and follow the 1-2-3 easy instructions to connect to Facebook.

### Reach Your Goal Faster with Facebook

- 1 Connect this fundraiser to Facebook
- 2 Invite friends, share updates, and collect donations on Facebook.
- 3 We'll keep track of your progress for you. The money you raise on Facebook will count towards your goal.

 Create Your Fundraiser on Facebook!