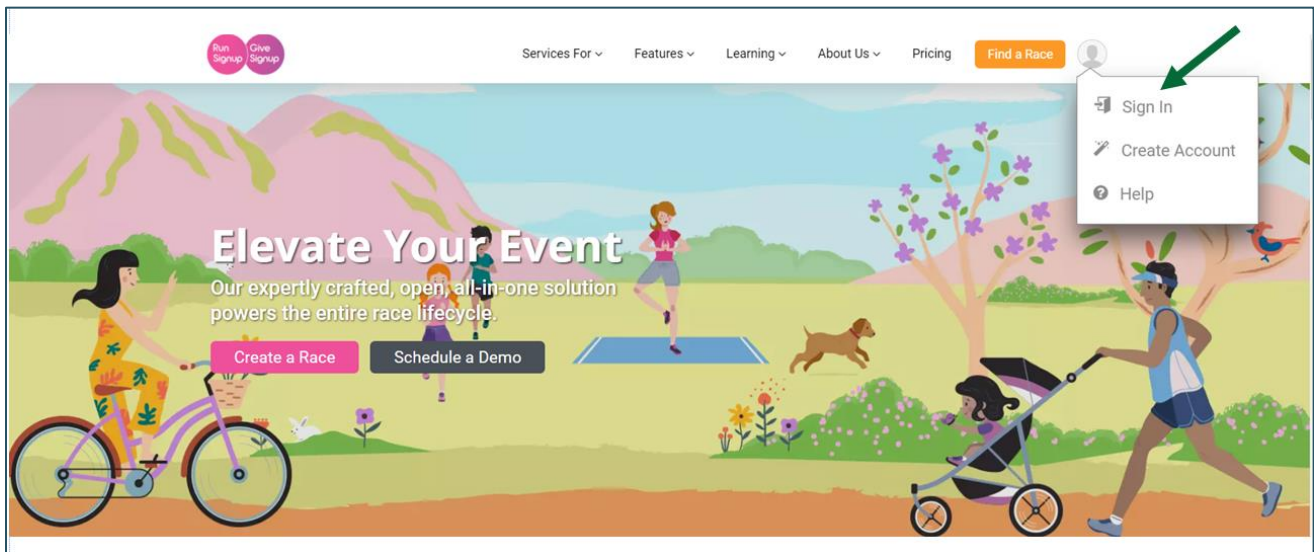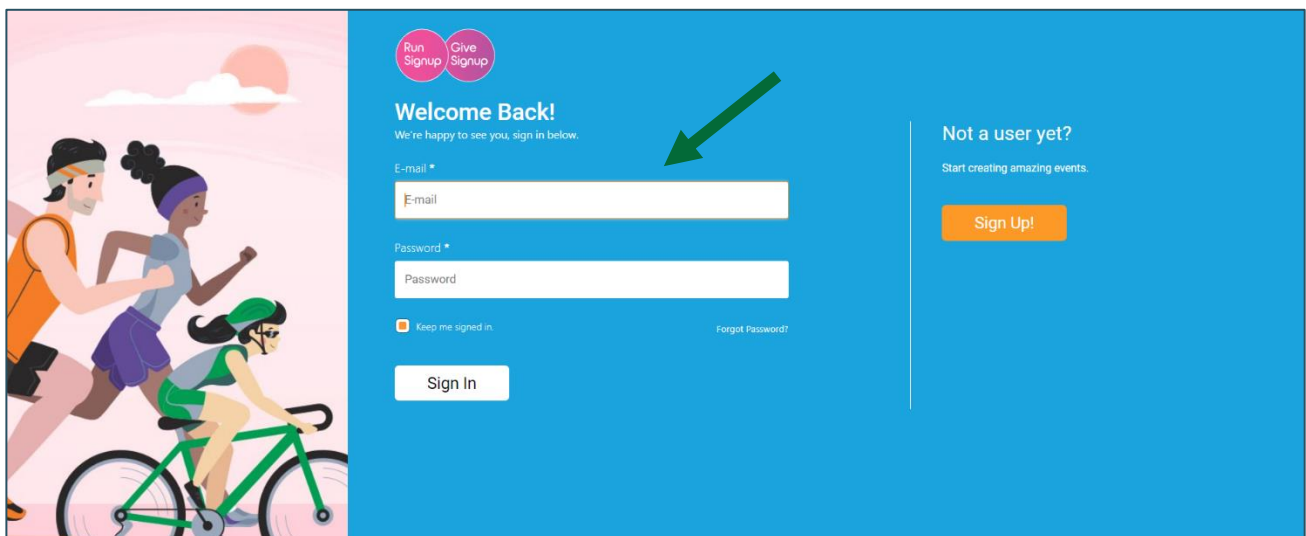# how to become a fundraiser

1. If you forgot to create a personal fundraiser while you were registering, you can still create one by following these instructions. ***You must become a fundraiser before you can enable pledges.*** Visit our race website and click the profile icon in the top right corner. In the drop down, click on **Sign in** to sign into your RunSignUp account.

2. Enter your email and password for your RunSignUp account.

3. Click **Manage Registration**

4. Click **Fundraiser**

5. Enter your name in the **Your Individual Fundraiser Name** box. You can create a tagline and create your custom fundraiser URL here. You can also adjust your fundraiser goal, add your own image, and create a personal message for your fundraising page. This is your opportunity to tell people why you love Natural Lands and why you need their support! Once you have completed this section, click on Set Up Fundraiser at bottom of the page.
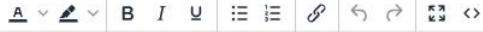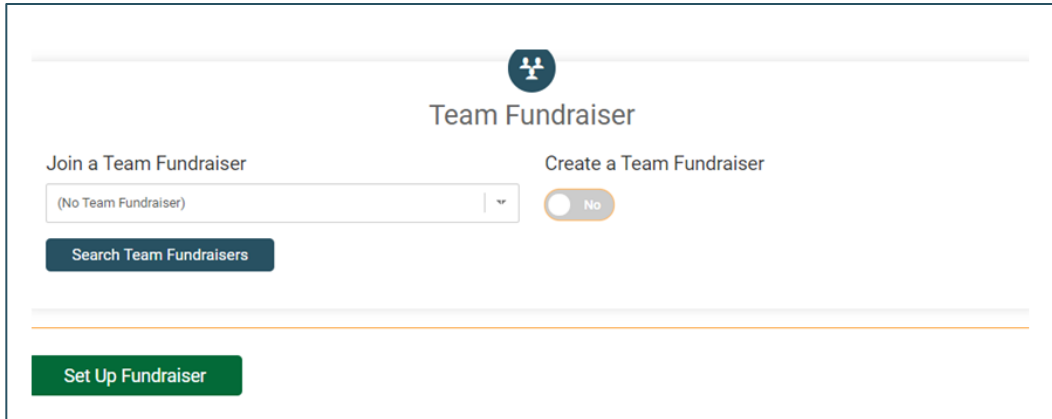
6. **Team Fundraisers:** If you would like to join a fundraising team or create one, go to the bottom section of the page.
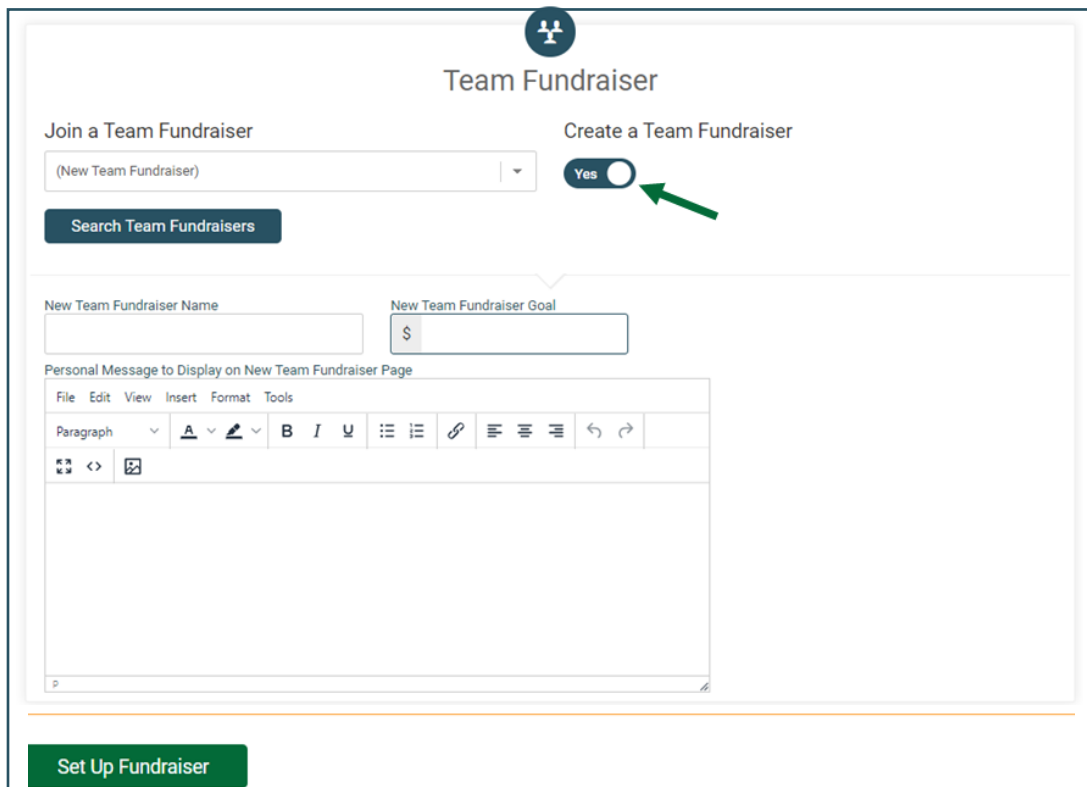   a. **To Join a Team Fundraiser:** Click on the drop down to look for your team or click on Search Team Fundraisers to enter the name of the team. Select your team and then Set Up Fundraiser

   b. **To Create a Team Fundraiser:** Toggle the button under "Create a Team Fundraiser" to **Yes.** Enter your New Fundraiser Name, Team Fundraising Goal, and Personal Message for your Team Fundraising Page, then click on Set Up Fundraiser

7. After you have become a fundraiser, the next step is to enable pledges. Click HERE for instructions on setting up pledges.