

Helpful Hints for Walk Registration:

**Registration website: <https://runsignup.com/marysplacebytheseawalk2023>
<https://runsignup.com/Race/NJ/OceanGrove/MarysPlacebytheSeaWalkathon>**

Participants can simply log into their account first here then proceed with the registration process. We do require that all registrants have an account when registering. Participants would also be able to sign into their account at the top of the page if they do already have a RunSignup account: Once you try to “Sign In”, if you forgot your password from last year simply click on “forgot password”. Then once you have recovered your password “Sign In” and proceed to register.

Sign In Have An Account?

Registrant #1 Clear all fields

Who are you registering? *

Myself 18+ Other Adult 18+ Minor under 18

Basic Info

First Name * Last Name *

E-mail Address * Confirm E-mail *

Password * Confirm Password *

Below are screen shots of the registration pages. Registration is the same for Walkers and Runners.

- It's helpful for the person registering **first** is the team captain, parent, team leader
- Register as many people on your team at one time; you will be charged only one transaction fee.
 - ADULTS - \$40
 - YOUTH - \$25 (Ages 10-17)
 - Children under 10 are free
- Registering Children – Parents/Guardians: Register yourself first then add your children prior to checkout. The youth fee (10-17) of \$25 will be added to your final checkout amount. Children under 10 are free and you can add them as well. Waivers are required for all participants big and small!
- You will need to enter your birthdates – this is how the software determines what price to charge (as of the day of the walkathon)

Registrant #1 Clear all fields

Who are you registering? *

Myself 18+ Friend 18+ Minor Under 18

Basic Info

First Name * Last Name *

Email Address *

Password * Confirm Password *

To be able to access / edit your registration.

Additional information

Date of Birth * Gender * Phone *

- **EVENT** - If you are a participant/walker/runner – select
 - “Mary’s Place by the Sea Walkathon 2020”
- If you are a vendor, select:
 - “Vendor with Advertising” OR
 - “Vendor only”

New Tab X Mary's Place by the Sea X

Secure | https://runsignup.com/Race/Register/?racoid=57733

App | Lenovo | AppointmentPlus C... | Word Counter: The... | T&T 5-Mail and Dr... | Eventtech How to... | Charity Navigator | SC Johnson Philanth... | PDFescape - Free C... | CLP SAR 4430A FO... | Other bookmarks

Date of Birth *
mm/dd/yyyy
Used for age group calculations

Gender
☐ Male ☐ Female

Phone *

Format: xxx-xxx-xxxx

Address

Street Address *

Country
United States

Zip Code *

City *

State *

Choose Your Event(s) *

☐ Mary's Place by the Sea Walk-a-thon 2018 \$40.00 + \$3.00 Signup Fee ⓘ
Special Pricing

☐ Vendor with Advertising \$150.00 + \$9.00 Signup Fee ⓘ

Windows Taskbar: Type here to search | 11:45 AM 6/16/2018

- If you are adding other people, click on “Add Another Registrant” and add information
 - If you create a log-in, the software will pre-fill basic info. If not, you will have to repeat the information for each registrant.

Choose Your Event(s) *

<input type="checkbox"/> Mary's Place by the Sea Walk-a-thon 2018	\$40.00 + \$3.00 Sign-Up Fee ⓘ
Special Pricing	
<input type="checkbox"/> Vendor with Advertising	\$150.00 + \$9.00 Sign-Up Fee ⓘ
<input type="checkbox"/> Vendor Only	\$50.00 + \$3.00 Sign-Up Fee ⓘ

[+ Add Another Registrant](#)

[Continue](#)

- **WAIVERS:** Scroll down and read the waiver for yourself and additional registrants that you created and type the name of the participant in the box and click continue.

The screenshot shows a web browser with several tabs open: 'Inbox (326) - cfreda@...', 'Optimum Inbox', 'LGL : Dashboard', 'Donation Setup: Mary's', 'Mary's Place by the Sea', and 'liveSite - www.maryspl...'. The address bar shows the URL 'runsignup.com/Race/Register/?regToken=73d4a1b7c1&raceId=57733&track=waivers#'. The page title is 'Waiver'. The main content area contains a scrollable box with the following text:

enter this walk that i am physically fit and sufficiently prepared for the completion of this event and that a licensed Medical Doctor has verified my physical condition.

In the event of an illness, injury or medical emergency arising during the event I hereby authorize and give my consent to the Event Director and Mary's Place by the Sea to secure from any accredited hospital, clinic and/ or physician any treatment deemed necessary for my immediate care. I agree that I will be fully responsible for payment of any and all medical services and treatment rendered to me including but not limited to medical transport, medications, treatment and hospitalization.

By submitting this entry, I acknowledge (or a parent or adult guardian for all children under 18 years) having read and agreed to the above release and waiver.

Further, I grant permission to all the foregoing to use my name, voice and images of myself in any photographs, motion pictures, results, publications or any other print, videographic or electronic recording of this event for legitimate purposes.

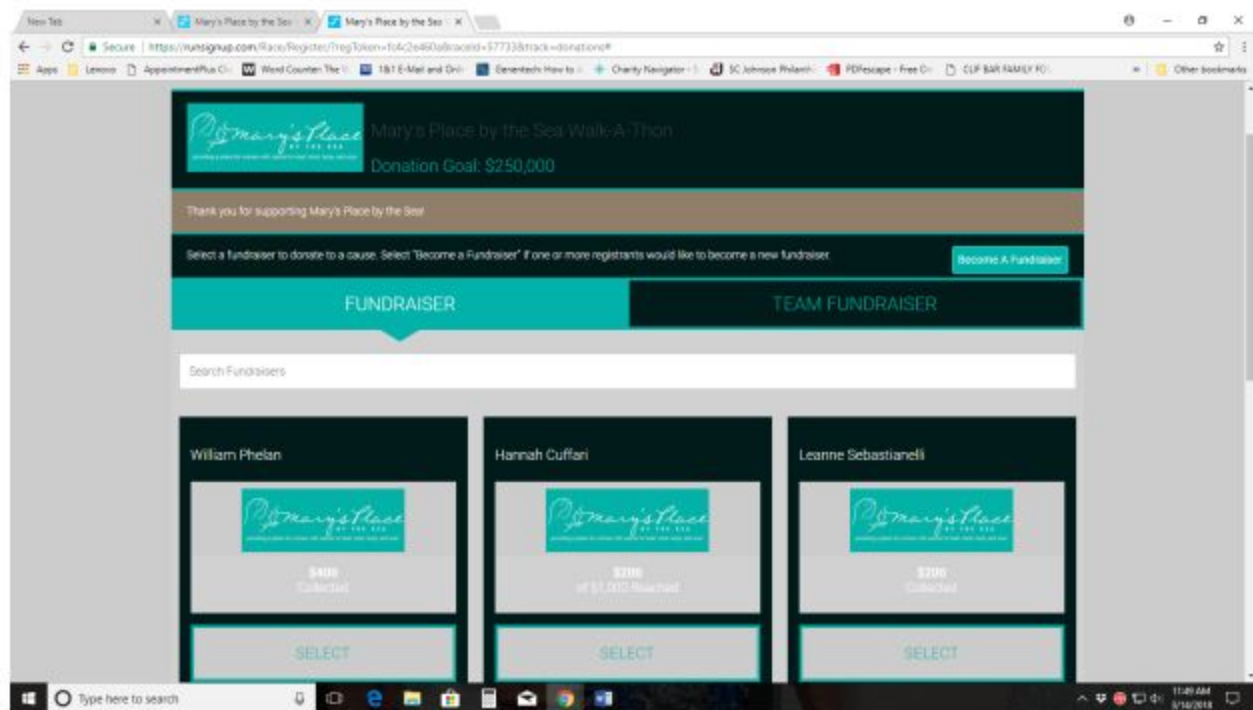
Below the scrollable box, there is a link: [Open waiver in new window](#). This is followed by a section titled 'Instructions' with the text: 'Please enter the information EXACTLY AS SHOWN IN UNDERLINED TEXT ABOVE THE TEXT BOX to confirm that you agree to that waiver and are 18 or older, or have the authority to register the registrant listed, and agree to the [Privacy Policy](#).' Below this is a section titled 'Waiver Agreement for Clare Freda' with a sub-link [Clare Freda](#) and an empty text input box.

- **QUESTIONS for Registrant:**
 - This is where you add your t-shirt size and your emergency contact info
 - Do this for each registrant

The screenshot shows a web browser window with the URL <https://runsignup.com/Race/registres/regToken=foke2e60a6b9c0d=177333&track=questions#>. The page has a teal header with the logo for "Mary's Place by the Sea" and the text "Register For Mary's Place by the Sea Walk-A-Thon". A "Back to Main Website" link with an 'X' icon is in the top right. The main content area is divided into two sections, one for "Felicia Levine" and one for "Stella McCartney". Each section contains a "T-Shirt Option" dropdown menu (currently set to "Small") and an "Emergency Contact Name" text input field (with a placeholder "Person"). Below the contact name field is an "Emergency Contact Phone" text input field (with a placeholder "999-999-9999"). The browser's address bar and taskbar are visible at the bottom.

BECOME A FUNDRAISER – registrants need to become an individual fundraiser, create and team or join a team. If they registered without becoming a fundraiser, they can log back into their account edit this later.

BECOME A FUNDRAISER – registrants need to become an individual fundraiser, create a team or join a team. If they registered without becoming a fundraiser, they can log back into their account edit this later.



- Search for a Team in drop down menu or Create a New Team below by clicking on New Team Fundraiser box

Site Administration | 1&1 Mail Business Intro | Mary's Place by the Sea

Secure | <https://runsignup.com/Race/register?regToken=d931c11549&raceId=57733&track=donations#>

App | Lenz | AppointmentPlus | Word Counter: The | 1&1 E-Mail and Onli | Genentech: How to | Charity Navigator | SC Johnson Philanth | PDFescape - Free On | CLIP BAR FAMILY FO | Other bookmarks

Words: 0

Create or Join a Team Fundraiser (Optional)

The fundraisers you [setup](#) above can join an existing team fundraiser or become a new team fundraiser if desired.

[Team Fundraiser](#)

Mary's Place by the Sea

Search Team Fundraisers

☐ New Team Fundraiser

Donation

Donation Amount *

\$ 50.00

On Behalf Of

☒ My Name

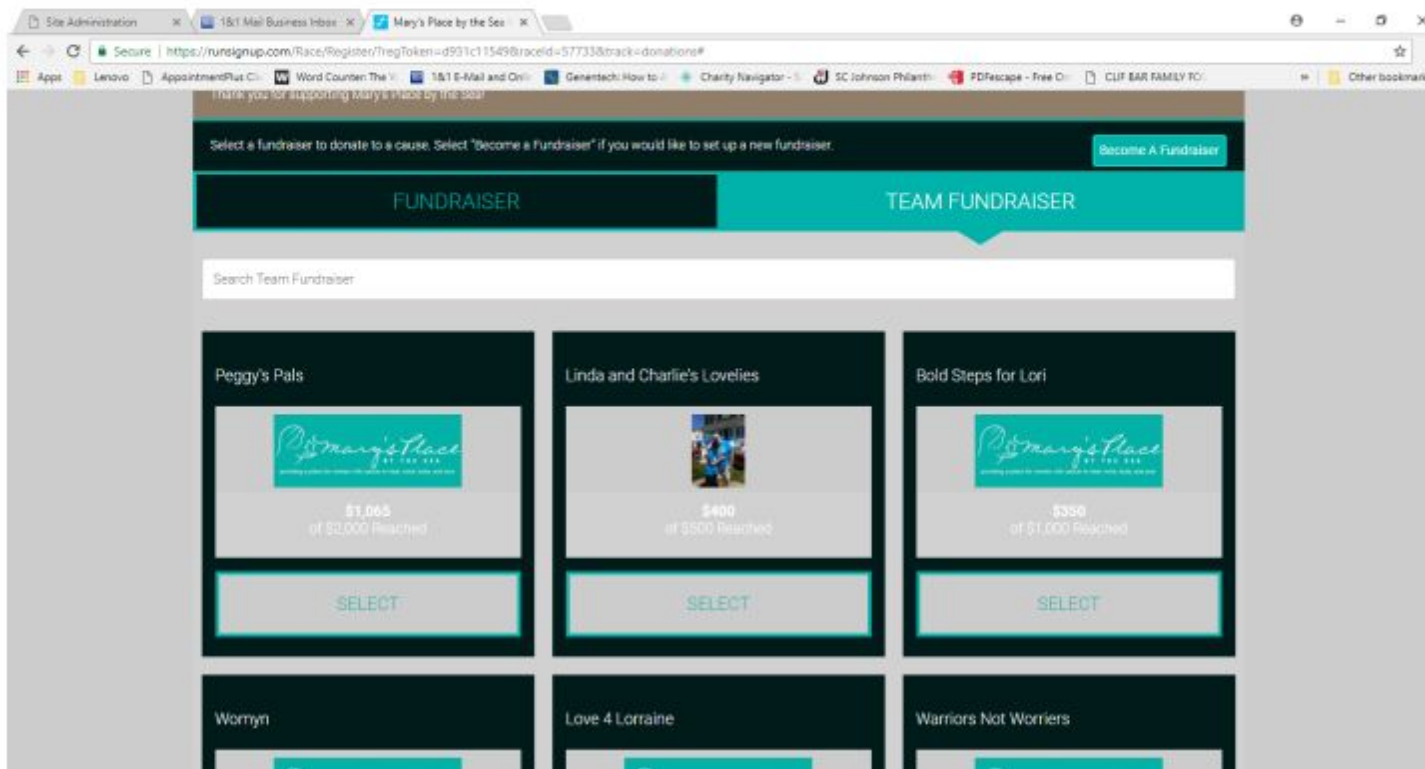
☐ Anonymous

☐ Other

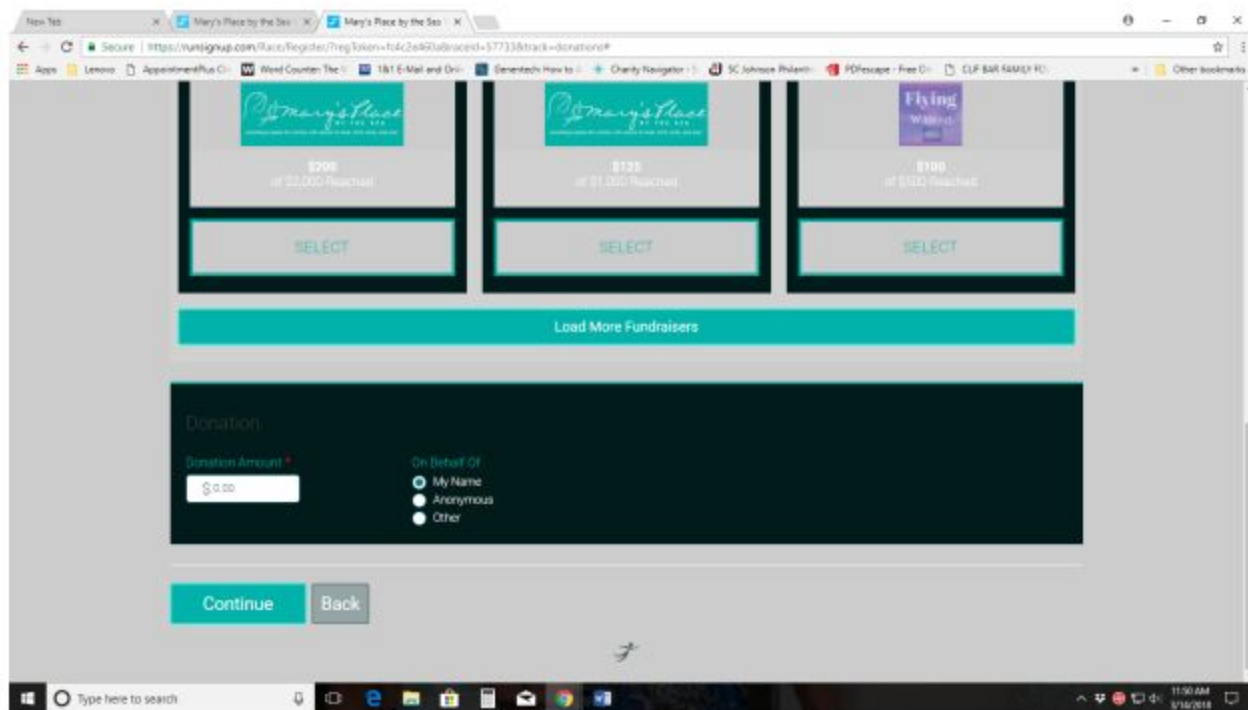
Type here to search

12:43 PM 5/18/2018

- **TEAM FUNDRAISER:** Add custom text and set a team fundraising goal (if you wish).



- DONATION – Scroll down the Fundraiser page to make a donation



- REVIEW YOUR REGISTRATION INFORMATION – Please check if everything is correct
- Hit the “BACK” button at the bottom of page to go back and make corrections

Review your registration information:

Walk Information

Walk: Mary's Place by the Sea Walk-A-Thon Location: Ocean Grove, NJ US 07736
 Walk Date: May 19, 2018

Registrants

Felicia Levine
 Date of Birth: January 1, 1999
 Age On Walk Day: 18
 22 Main Avenue
 Ocean Grove, NJ US 07736
 feline@marysplacebythesea.org
 Event: Mary's Place by the Sea Walk-a-thon 2018 T-Shirt: Small

Stella McCartney
 Date of Birth: January 1, 2015
 Age On Walk Day: 3
 Parent/Guardian:
 Parent/Guardian Address:
 22 Main Avenue
 Ocean Grove, NJ US 07736
 Parent/Guardian E-mail:
 feline@marysplacebythesea.org

Registration Cart

	Item	Total
Mary's Place by the Sea Walk-a-thon 2018	\$40.00	\$40.00
Felicia Levine		
Mary's Place by the Sea Walk-a-thon 2018 (9 and under)	\$0.00	\$0.00
Stella McCartney		
T-Shirt	2 @ \$0.00	\$0.00
Small		
Donation	\$10.00	\$10.00
	Base Cost:	\$50.00
	Processing Fee:	\$3.40
	Total:	\$53.40

- Enter in CREDIT CARD Information and click on “CONFIRM PAYMENT”
- When you register, you can create your own custom URL and send to as many friends, family and supporters as possible. Also, sharing on social media is another way to help us reach our goal!

The screenshot shows a web browser window with the URL <https://wundgroup.com/Race/Register?regToken=11422e40Cadbac0d=57732&track=pay#>. The page is titled "Credit Card Information" and contains the following fields and elements:

- Emergency Contact Information:** Two identical sections at the top, each with fields for "Emergency Contact Name" (Person) and "Emergency Contact Phone" (999-999-9999).
- Credit Card Information Section:**
 - First Name:** Text input field containing "Felicia".
 - Last Name:** Text input field containing "Levine".
 - Street Address:** Text input field containing "22 Main Avenue".
 - City:** Text input field containing "Ocean Grove".
 - Country:** Dropdown menu set to "United States".
 - State:** Dropdown menu set to "NJ - New Jersey".
 - Zip Code:** Text input field containing "07756".
 - Card Number:** Text input field with a Visa logo to its right.
 - Expiration Date:** Two dropdown menus for "Month" and "Year".
 - CVV (Card security code):** Text input field.
 - ☐ Save my credit card for a quicker registration next time.
- Disclaimer:** A line of text stating "You can clear this transaction within 15 minutes. After that all sales are final and there are no refunds."
- Buttons:** A green "Confirm Payment" button and a grey "Back" button.

The Windows taskbar at the bottom shows the time as 11:52 AM on 8/16/2018.