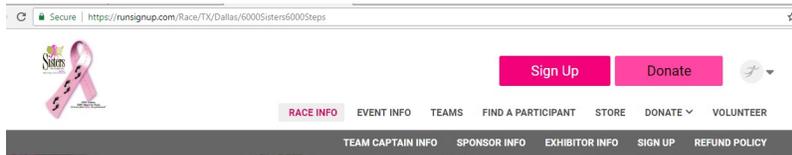
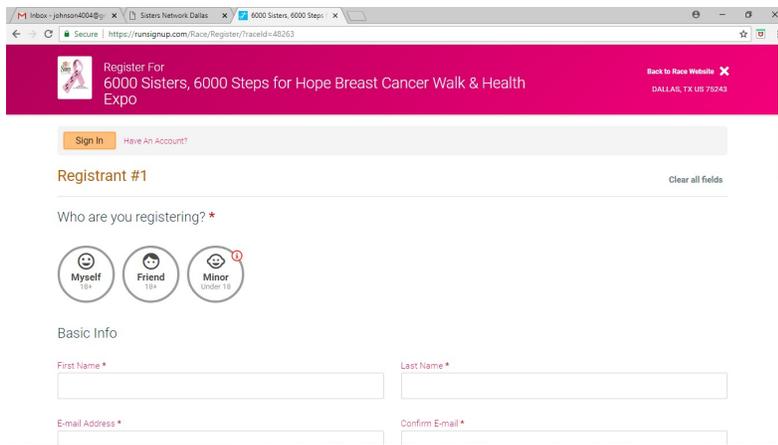


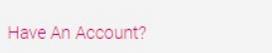
Online Registration Instructions

1. Go to <https://runsignup.com/Race/TX/Dallas/6000Sisters6000Steps>
2. Click 'Sign Up' from the top menu option.



(The Registration page will open, required fields will have an *)



3. **If you already have a RunSignUp account, click**   , enter login information, click 'Sign In, click 'Register' then verify your contact information before continuing thru the registration process

If you do not have a RunSignUp account, select who you are registering and complete the Basic Info & Additional Info section. In the Basic info section you will create a password for your registration. This is an individual RunSignUp password so you are able to access your registration details and sign up for future races.

4. **Answer the question 'Would you like to join a Team?'** (pg. 1 of the registration process)
 - a. **Select 'Yes'** if you are a Team Captain or Team member

(1) **Team Captains,** you will create your team and enter your Team Name on pg. 2 of the registration process. (DO NOT take the option to set a group password that will be required for anyone trying to join your team, if you set a group password you will have to provide the password to your team members before they register. **Team Captains must register first and create their team before**

team members can join. Even if you participated in the past, Team Captains must register and create a team for this year. When creating a team, you may use the same team name from the previous year or create a new team name.

(2) **Team Members**, you will select the team you wish to join from the drop-down list, on pg. 2 of the registration process.

Note: Team members, if you enter the registration process from the 'Teams' menu page and select 'Join' beside the team you wish to join, you will not see the question 'Would you like to join a team?' this question is automatically answered and not shown. Team members if the team you are joining requires a group password to join, obtain the group password from your Team Captain prior to registering.

b. Select 'No' if you do not wish to join a team

5. Answer applicable questions (pg. 3 of the registration process) for t-shirt size, company name, and if you are a breast cancer survivor

6. Under **Team Fundraiser** Section (pg. 4 of the registration process)

a. **Team Captains**, ensure 'No' is selected to the question: Would you like to bring back your team fundraiser for this year? Ensure 'Yes' is selected for Create a Team Fundraiser and ensure the correct name is listed under 'New Team Fundraiser Name'

b. **Team Members**, ensure the correct Team Name is selected under Team Fundraiser Name

c. If you did not wish to join a team, ensure no team is selected

d. You may also set a fundraiser goal, enter a personal message to display on your fundraiser page, and make a donation

7. If purchasing an In Honor or In Memory sign with your registration (pg. 5 of the registration process), select quantity and enter the name to appear on the sign.

8. **Review your registration information** (pg. 6 of the registration process), enter your payment and select confirm payment

9. Congratulations! You completed your registration. Please keep a copy of the confirmation page and emails for your records.