



Volunteer Info Sheet

Included in this packet is all the necessary information you will need for volunteering at the Canal Run. Thank you for taking time out of your busy schedule to ensure the success of our community event.

We couldn't do it without you.

Race Information

Race Start Times and Locations

10 Mile Walk	7:15 a.m.	McLain State Park
Half Marathon	7:30 a.m.	Koskela Rd
10 Mile Run	8:00 a.m.	McLain State Park
5 Mile Run	8:50 a.m.	High Point Rd
5 Mile Walk	8:55 a.m.	High Point Rd
2 Mile Fun Run/Walk	9:20 a.m.	Cemetery Rd near Swedetown Creek
Kids Dash	10:30 a.m.	Quincy St

All races finish on Quincy St. in downtown Hancock (435 Quincy St.), across from Huntington bank.

Water Stops

Water Stops are located every 2 miles along the course. See course map below for locations. Gatorade, water and Gu will be available at all water stops – with Gatorade being on the first table and water being on the second table. The Finish Line will have drinks and snacks for racers.

Parking

For volunteers working at the Finish Line, parking will be available at the Church of the Resurrection, 900 Quincy St in Hancock, five blocks from the finish line. Parking will also be available in downtown Hancock, but note that Quincy St will be closed beginning at 6:30 a.m. with 2-way traffic on Hancock St. **Quincy St will also be closed Friday from 5:30-8:30pm. For volunteers at water stops, please park on a side road or off the course as much as possible. Parking on the south (lake) side of the road will also allow for greater visibility at water stops. Note that M203 will be closed from High Point Rd to Gino's from 8-11 a.m. Race officials and volunteers are allowed on the course, drive with caution.** Consider carpooling to help with course congestion!

T-shirts

All volunteers will receive a Canal Run t-shirt. You will have the choice of a Red Volunteer shirt or a 2025 Race shirt. Stop by Quincy Green on Friday from 3-8 p.m. or the t-shirt table on Saturday until 11 a.m. Email hello@canal.run if you don't receive one after the race.

Safety Information

- M203 will be closed from 8-11 a.m. from High Point Rd to Gino's
- A temporary traffic control order will be in place from Koskela Rd to High Point Rd on M203. The speed limit will be reduced to 25 mph during the race.

Emergency Response

Medical Personnel will be stationed at each water stop and at the finish line. Each location will also have radio access from Amateur Radio Operators. Mercy Ambulance will be stationed at the Finish Line. If you see an

injured racer please get their bib number and location (nearest distance marker), then notify the nearest radio operator. If 911 is called at any time, tell them you are at the Canal Run and also alert the nearest radio operator to the situation.

Severe Weather response steps

In the event of severe weather (thunderstorms, tornado, high winds) the radio operators at each water station will be alerted and will have the volunteers at the water stations alert the race participants to seek cover away from open areas. Instructions will be given from the Race Director to the radio operators to let each water station know if the race will be delayed or canceled.

Event Alert System (EAS)

This system communicates the status of course conditions to participants. Flags indicating the level will be located at all race starts and at some water stops. **Please make sure your water station has the flag visible to the racers.**

ALERT LEVEL	EVENT CONDITIONS	RECOMMENDED ACTIONS
EXTREME	EVENT CANCELLED/EXTREME AND DANGEROUS CONDITIONS	PARTICIPATION STOPPED/FOLLOW EVENT OFFICIAL INSTRUCTIONS
HIGH	POTENTIALLY DANGEROUS CONDITIONS	SLOW DOWN/OBSERVE COURSE CHANGES/FOLLOW OFFICIAL INSTRUCTIONS/CONSIDER STOPPING
MODERATE	LESS THAN IDEAL CONDITIONS	SLOW DOWN/BE PREPARED FOR WORSENING CONDITIONS
LOW	GOOD CONDITIONS	ENJOY THE EVENT/BE ALERT

Volunteer Positions

- All positions are on Saturday, race day, unless otherwise indicated. Finish times are estimated – your shift is done once the bicycle sweep goes by, following the last racer.
- Upon arrival – check in with your area lead. There is not a designated volunteer check-in location.
- **If you are unable to make it to your assigned shift**, please contact our Volunteer coordinator so alternative arrangements can be made 906-285-1056 or volunteer@canal.run
- Racers must stay on the left side of the road at all times (non- lakeside, facing traffic) and not cross the center line. If you see participants that are not following the rule, instruct them to move to the other side of the road. This is to ensure their safety. Do not be afraid to be vocal about this point!

Miscellaneous

Bus Director **5:45-8:45 a.m. Church of the Resurrection (900 Quincy St., Hancock)**

Direct participants onto buses and instruct drivers to keep transporting racers to the race starts. Keep buses moving, even if they are not full. The buses are not to drive up High Point Rd – racers are to be dropped off at the bottom of the hill and walk/run up. Participants have been informed that the last bus for each race will leave at the following times:

10 Mile Walk – 6:30 a.m.	Half Marathon – 6:45 a.m.	10 Mile Run – 7:15 a.m.
5 Mile Run – 7:45 a.m.	5 Mile Walk – 7:45 a.m.	2 Mile Run/Walk – 8:45 a.m.

Packet Stuffers **Wednesday 8:00-11:00 a.m., UP Health System Portage (500 Campus Drive, Hancock)**
Stuff racer packets with bibs and shirts. Located at UP Health System Portage in Hancock, conference room #5.

Registration Friday 2:30-5:30 p.m. and 5:15-8:15 p.m. at Quincy Green (401 Quincy St., Hancock)

Saturday 5:45-8:45 a.m. at the Church of the Resurrection (900 Quincy St., Hancock)

Register new racers and check-in racers who have already registered. Further directions will be available at the start of your shift.

Finish Line Area – Quincy Green, downtown Hancock

Awards Table 8-11 a.m., report to Carol Korpela

Assist with handing out awards to racers.

Backup Timers 8-11a.m., report to Timing table

Assist Superior Timing to record times as racers cross the finish line.

Finish Line Patrol 8-11a.m., report to Carol Korpela

Stand at the finish line entrance and monitor flow, only letting race officials into chute. Help move racers on to Quincy Green. Place finishing medals on all half-marathon participants as they cross the finish line -identified by half marathon written on their bib.

Finish Line Set-up 6-8 a.m., report to Carol Korpela

Assist with setting up the finish line & coordinating detours on Quincy St. Position includes setting up cones, fencing and banners.

Finish Line Tent 7-11 a.m., report to Todd Gast

Assist coordinators by cutting up fruit, stocking food/water and passing out to racers.

Kids Dash 9:30-11 a.m., report to Susan Rosemurgy at Keweenaw Coop

Helping with registration and sorting participants by wave/age prior to race start.

Result Printer 8-11 a.m., report to Timing table

Print individual results for racers based on bib number or last name. Further instruction will be provided at the beginning of shift.

T-shirt Dispenser 8:30-11 a.m., report to April Stevens

There will be a t-shirt table located under a tent on Quincy Green. Exchange shirts as requested by racers and coordinate orders if additional shirts are needed.

Race Course

5 and ½ Marathon Mile Start Coordinators and Corral Assistants

Half marathon – 6:30-7:45 a.m. Koskela Rd, report to April Stevens

5 mile – 7:15-9:15 a.m. High Point Rd, report to Susan Rosemurgy

Help coordinate participants as they arrive for the start of their race. Keep the crowd organized as best as possible. The race starter will be at the each site shortly before start time and can assist with questions if needed. **After race has started, transport racer clothing bags back to Finish Line (Quincy Green) and drop off at bag drop off location indicated by sign, under tent.** The best place to park and unload is in front of the Old Middle School, the road can be accessed by the Hancock Police Station.

5 Mile Start Coordinator and Assistant 7:15-9:15 a.m. top of High Point Rd

If you are driving to the 5 mile start, park well beyond the race start, as 500+ individuals will be on High Point Rd. Buses are not allowed up High Point Rd – stop any that try to come up for safety of our participants. Work with volunteers to organize racers by corrals (indicated on bib), all behind start line. Keep organizing corrals by lining up down the gravel road, so after 1 corral goes off the next corral can

step forward toward the start line. Ensure racers are at the start line (not up the hill further) just before their race starts. **Safety vests will be provided at your location. Report to Susan Rosemurgy**

Corral Assistant 7:15-9:15 a.m.

Assist Start Coordinators by organizing racers at each start location. Organize corrals (indicated on bibs), all behind start line. Keep organizing corrals by lining up, so after 1 corral goes off the next corral can step forward toward the start line. Ensure racers are at the start line (not up the hill further) just before their race starts **Safety vests will be provided at your location. Report to Susan Rosemurgy**

5 Mile Traffic Controller 7:30-9:30 a.m.

Assist law enforcement with traffic control at the intersection of M203 and High Point Rd. Position yourself where traffic can see you and begin to slow down. Do not let ANY vehicles up High Point Rd except for volunteers. The buses are also NOT allowed to drive up High Point Rd – racers are to be dropped off at the bottom of the hill and walk/run up. **Pick up a safety vest at the Finish Line. Report to Houghton County Sheriff officer**

Caboose Vehicle 7-11am, Course Setup 4-6:30am

Positions involve setting up course with water stops and signs along with taking down equipment and putting it away.

Caboose vehicle will start at Half Marathon race start – Koskela Rd., follow sweep riders on bicycles with hazards on. Pick up course materials as indicated. If extra supplies are needed at water stops, as communicated via radio, you will head to that location to supply items.

Further details will be provided race week for both positions.

Course Setup will meet at the UP Health System Portage by back garage at 4 a.m. Bring headlamp.

McLain/M203 assistant 7-8:15 a.m., McLain State Park day pass entrance (18350 M-203, Hancock).
Report to MI State Police officer

Direct walkers and runners to merge on to M203 course. Watch for traffic and half marathon runners.

Race Leader 7:15-8:45 a.m., Koskela Rd

Lead Half Marathon participants as they begin their race. Stay ahead of the 1st racer and help notify aid stations of their arrival. Law enforcement will also be leading the race with a patrol car to increase safety on the course. **Safety vest will be provided at race start or stop at the Finish Line to pick one up**

Road Crossing Patrol 8:00-11 a.m.

Monitor traffic at intersections, helping to provide visibility and notify participants when intersection is clear and safe to cross. **If at all possible, do not allow vehicles on race course.** Cheer on racers as they go by. Please pay attention at all times and limit cell phone distractions. **If you are at an intersection that has north and south access to M203, monitor both sides. Pick up a safety vest at the Finish Line, report to Carol Korpela if you have questions.**

Intersection	Location
Elevation/M203	Before Church of Resurrection/kitty corner to Gino's – north side of M203
Ethel/M203	Across from Houghton County Medical Care – north side of M203
Birch/M203	Across from American Legion - north side of M203
Calumet/M203	Next to Lakeview Manor - north side of M203
Hecla/M203	Across from Superior Smiles - north side of M203

Wolverine/M203	Across from old Marathon gas station - north side of M203
Jasberg/M203	Before Hancock Beach – south side of M203
Atlantic/M203	Before Hancock Beach - north side of M203
Anthony/M203	Before Hancock Beach - north side of M203
Hancock Campground	Entrance to campground
Brooks Rd/M203	1.5 miles past Cemetery Rd – south side of M203
Gino's Intersection	US41 intersection – assist Hancock Police Dept with road crossing. Don't let racers cross the road anywhere but the designated crosswalk to limit traffic congestion
Mesnard/Quincy St.	Across from Finnish American Heritage Center – south side of Quincy St
Ryan/Quincy St.	Bottom of hill by Finnish American Heritage Center – north side of Quincy St
Dakota/Quincy St.	By Remy Battery/MTU Rugby buildings – south side of Quincy St
Scott/Quincy St.	Across from Krist Oil – north and south side of Quincy St.
Mine/Quincy St.	Between Old Main and Auto dealership

Sweep Rider 7:30-11 a.m., Koskela Rd

Follow last participant and notify volunteers that they are finished. Note that Houghton County Sherrieff Department will be following you also. **Pick up a safety vest at the Finish Line or one will be provided at the Half Marathon start. Report to April Stevens**

Water Stops

Adopt SSR/Mile 2	7:30-8:30 a.m.	Harrington Ridge/Mile 10	8:00-10:00 a.m.
Bear Lake/Mile 4	7:30-9:00 a.m.	American Legion/Mile 12	8:00-10:30 a.m.
Boston Creek/Mile 6	7:30-9:30 a.m.	Memorial Chapel/Mile 12.5	8:15-11:00 a.m.
High Point Rd/Mile 8	7:45-9:45 a.m.		

- Location - Miles are indicated from Half marathon start at Koskela Rd. All aid stations are located on M-203.

Adopt SSR - Mile 2, between Koskela Rd and McLains entrance, by Pass with Care sign/before Superior Search & Rescue sign

Bear Lake – Mile 4, Bear Lake Rd intersection

Boston Creek – Mile 6, just before Boston Creek

High Point - Mile 8, about 0.3 miles just past High Pd on your way to McLains

Harrington Ridge – Mile 10, near Properties for Sale sign, across from A-frame house

American Legion – Mile 12, across from American Legion

*Memorial Chapel – Mile 12.5, in parking lot of Memorial Chapel **Cover road crossing also by watching for traffic and not allowing vehicles on race course***

- Set-up - all supplies will be at the Water Stop prior to your arrival. You will know you are in the correct location if you see tables with water jugs and supplies – signs will be on the tables as well indicating Aid Station name. **Have your area ready to go by the times indicated above.** Organize your tables so your team will be able to work efficiently, placing Gatorade and Gu on the 1st table and water on the 2nd table. Fill cups to 2/3 full, and keep the table full at all times. Check your supply **regularly** – if you are running low, have the radio volunteer contact the caboose vehicle to bring additional supplies.
- Positioning - stand alongside the road with cups ready to pass along quickly to participants. It is helpful to have 1 volunteer designated to handing out Gu, calling and yelling to the racers to let them know.

- Traffic - **Watch for traffic!** M-203 is not entirely closed to traffic, so always be alert and cautious. Medical personnel will be on site to assist with participant injuries along with radio operators for communication.
- Water Stop Cut Off Times – note the laminated sheet at your location indicating cut-off times. If the sweep has not passed your water stop by the time shown, radio to Race Director
- Organizations - If you are part of an organization that is sponsoring a water stop, feel free to bring tents, banners, etc. to post on the table. Have fun with your position – dress in a costume, play music using Bluetooth/portable speakers, make signs, etc. Racers love to see and hear your support!
- **After the sweep has passed, please take down your tables, pick up garbage and arrange your supplies neatly for the caboose vehicle.**

Medical

All medical volunteers should have their own medical bag and AED. If not, please reach out to Angela Luskin at hello@canal.run and supplies will be coordinated.

Medical Course Riders **7:15-11:00 a.m.**

Start at Koskela Rd and ride the course. **Pick up a safety vest at the Finish Line**

Medical/Radio Coverage – Mile 2, 4, 6, 8, 10, 12 and 12.5 **See location and times above under Water Stops**

All Aid Stations will have medical coverage. Radio operators will be on-site as well. Mercy EMS will be stationed at the Finish Line.

Finish Line Medical Tent **8:00-11:00 a.m.**

A tent will be positioned at the end of the Finish Line chute. Mercy EMS will be stationed near the Finish Line. Supplies to bring – treatment table, ice towels, first aid supplies, ice with bags and extra flex-wrap.

Race Map



Contacts

Emergency	Mercy Ambulance/Police	911
Awards, Course, Registration	Angela Luskin	906-281-3484
Finish Line	Carol Korpela	906-281-6456
Race Starts	Jim Tervo	906-370-1169
Radio/Medical	Chris VanArsdale	989-928-1001
Timing	Sam Graci	906-235-1105
Volunteers	Alyson Comparin	906-285-1056