

Table of Contents

ASSESSING REDBUD RIDE	2
Coordination and Permissions	
Resources	
COMMUNICATION STRATEGIES.....	3-4
Staff/Volunteers/Meetings	
Participants	
Emergency Operations and Safety Forms	
COVID 19 STRATEGIES.....	5-6
Sanitation	
Social Distance	
REDBUD RIDE OPERATIONS.....	7-11
Registration and Packet Pickup	
Ride Start Times	
SAG Drivers	
Rest Stop Stations	
Feeding Zones	
Clothing Pick Up Stations	
REDBUD RIDE BLOCK PARTY.....	11
REDBUD JR RIDE.....	12
POST REDBUD RIDE.....	12

COORDINATION AND PERMISSION

COVID-19 Coordinator for Redbud Ride: Gina Wilson (859) 351-3021 (cell)

Pre-event this person can be the conduit for all related conversations between the event organization and the local jurisdictions as well as be in charge of monitoring the current local COVID-19 situation.

The coordinator will be the information conduit for participants and staff. The coordinator can formulate and discuss the current and local impact of the virus and determine how they may impact aspects of your event, while maintaining coordination with the local health and permitting agencies.

Ensure your COVID-19 Coordinator is securing up-to-date information to follow the guidelines set in place by federal, state, and local authorities. Find out what external timelines are in place and who you need to coordinate with such as permitting agencies, health authorities, and adhere to CDC and local mass gathering restrictions.

It is important that your staff and volunteers understand the requirements placed on them, as well as event participants. Educating people involved on the risks, as well as steps being taken to mitigate those risks, helps everyone understand the importance. Also make sure that volunteers and staff understand how your event will operate.

RESOURCES

CDC: How to Protect Yourself and Others

CDC: Social Distancing

CDC: COVID-19 Symptoms

COMMUNICATION STRATEGIES

Staff and Volunteers

To avoid having to gather at an event, consider pre-event briefings and planning sessions. Redbud Ride meets weekly on Tuesdays 6:00pm using ZOOM with your staff, volunteers and vendors using remote platforms. Consider sharing files such as operations guides, technical manuals and volunteer assignment sheets electronically. This not only has the benefit of reducing on-site exposure, it also reduces scrambling on race day and empowers your staff and volunteers.

Participants

Keeping participants informed is extremely important. We have multiple communication channels including website, social media and direct email with participants to communicate various messages to keep people informed. Offering hope and optimism might bring people back to the event. Finally, remember that bike riding is a healthy and fun way to spend time during this crisis.

- Refund Policy Cancellation/Postponement
- Registration/Package Pickup Process
- Rider Health Checklist Event Safety Initiatives
- Current Local Rules and Regulations Event Emergency

Social media can provide you with the capacity to provide quick messaging can include Event Alerts Last Minute Changes, Reminder of Procedures, Signage, Social Distancing Guidelines, Venue Specific Movements, COVID-19 Symptoms Medical Locations Sanitation Guidelines.

- What Populations are At-Risk Health
- Personal Sanitation Guidelines Social Distancing Guidelines
- COVID-19 Signs and Symptoms
- Registration Procedures On-Site Social Distancing
- Communications on Safety Steps
- Take steps to reduce risk for their participants that follow guidelines as set forth by local and national health organizations.
- Advertising the safety precautions that have been put in place for before, during, and after the event sets expectations for everyone involved.

Emergency Plan

Justin Noe, (EMO) Emergency Management Director, of the Laurel County Division of Public Safety/Emergency Management will lead the Mobile Command Trailer. Mobile Command Trailer- Use of a mobile repeater radio system, along with portable handheld radios. Also, this could be used as a control point if need be for operations.

Emergency Operations Center- Radio Room- EMD has the capabilities and facilities to accommodate a number of people to coordinate and operate the event from one location, with phone, radio, and multiple TV/computer systems available for use. Using this center could help with mapping, weather monitoring, communications, and any other aspects of the event. This could be the command center for the event, with all operations running from the EOC Center.

If amateur radio operators (Ham Radio) are needed, EOD can coordinate to have one at the Command Post, wherever that may be, to be able to report to the head of operations any events that may arise. I can likely acquire trained operators if needed, with ample time to prepare for this request.

Safety Plans Resources

Emergency Management Director in coordination with the Redbud Ride Board will write and implement official safety plans that is approved by EMD. These following forms will help establish a platform in which all organizers will be involved with the planning, operations, and mitigation of the event. The process will establish the chain of command of the event, emergency contacts, roles of event personnel, and a liaison to emergency services, especially to neighboring counties of Rockcastle and Jackson.

Safety Forms

ICS Form 208 – Safety Message/Plan

ICS Form 215a – Safety Analysis

ICS Form 206 – Medical Plan

.

COVID 19 STRATEGIES

SANITATION

Sanitation at your event is a key to preventing the spread of COVID-19. Regular cleaning of objects and surfaces that people come into contact with is important. The CDC offers excellent guides for proper cleaning and sanitation methods.

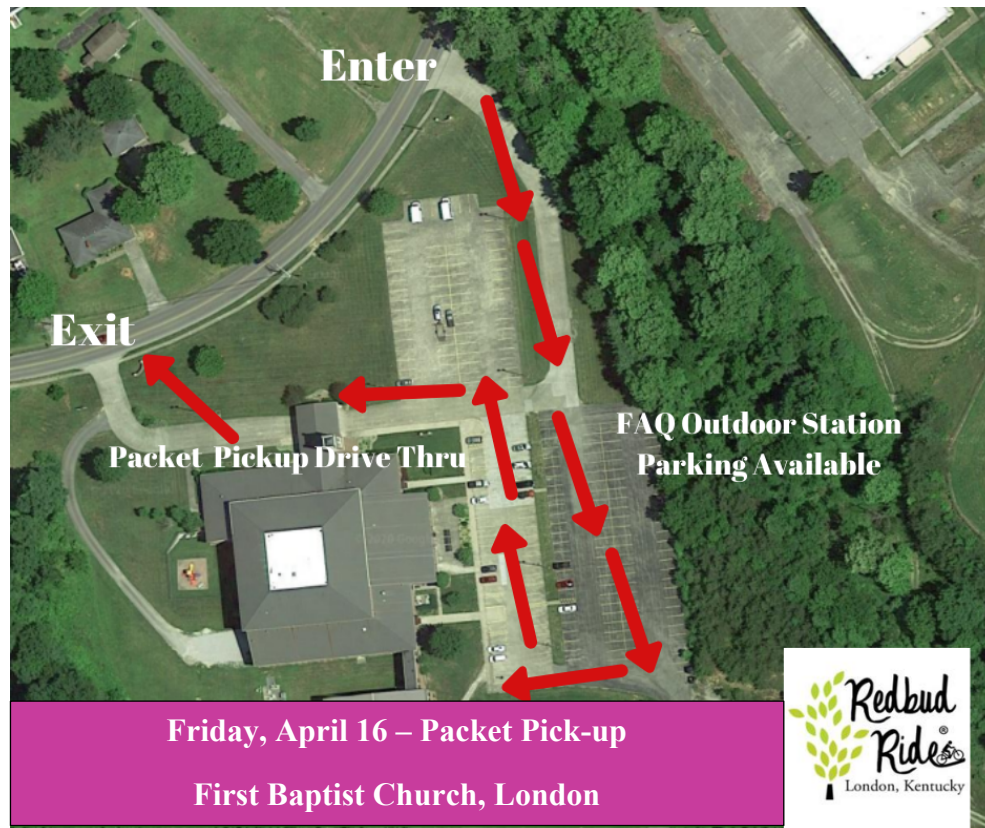
- CDC Guidance for Cleaning and Disinfecting Public Spaces
- Portable toilets should be increased to reduce use and be placed 6 feet apart (additional toilets have been ordered for Farmers Mkt. increased from Fall 2020)
- If permanent restrooms are used, work with the owners for cleaning and supplies.
- All high touch points must be cleaned routinely.
- Place 6 foot social distancing temporary marks on the ground for queues.
- This area should have one-way traffic with one entrance and one exit.
- Hand sanitizing stations are required
- Riders should be instructed to sanitize their hands prior to entering and when exiting. Provide signage to ask riders to remove gloves as appropriate.
- Portable restrooms should have hand sanitizer available
- Volunteer assigned to monitor the refilling of restroom hand sanitizing stations.

SOCIAL DISTANCING

Almost everyone has heard the term “social distancing” during the COVID-19 pandemic. Social distancing is a powerful tool to prevent the spread of illness. As such it should be incorporated into every aspect possible at your event.

Rider Registration

Majority of the participants are pre-registered online, knowing how many people to plan for and reduce the time of interaction and amount of people needing to spend time in the registration area.



Registration Pickups (Diagram Above)

Friday, April 16, 2021 First Baptist Church London: 3pm-8pm

- Highly Encourage Packet Pick up Friday evening
- Controlling Numbers and Flow
- Alphabetized pickup times to control the number of riders at registration at one time.
- FAQ Station separated from Pack Pick Up to reduce congestion area
- Create a dedicated entrance and exit for limited one-way foot traffic.
- Greeter will keep people from congregating and moving in the prescribed manner.
- Established a Packet Pick up “drive thru” option
- Provide hand sanitizer and masks for volunteers at drive thru registration
- Provide hand sanitizer stations for participants at FAQ station if need to park.

Saturday, April 17

On-site Registration/Packet Pick-up



Outdoor On-Site Walk-Up Registrations and Packet Pick Up

Saturday, April 17, 2021 Farmer's Market 6:00AM-7:30AM

- Place 6 foot social distancing temporary marks on the ground for queues.
- Designated areas will have signage between On-Site Registration and Packet Pickup
- Hand Sanitizer and Masks must be worn by volunteers and participant during in person interaction. (Masks will be available if participant does not have a face covering)
- Create 6 feet of distance between volunteers working registration - If physical interaction is required (paperwork/payment) ensure that hand sanitizer is available to both the rider and staff/volunteer for before and after the transaction.

REDBUD RIDE OPERATIONS

Day of Redbud Ride Parking

- No parking available at Farmer's Market extra space for social distancing.
- Redbud Ride Parking Lots will be marked with signage see diagram



Ride Start Extra Spacing

Create start times that will allow riders to keep apart on course.

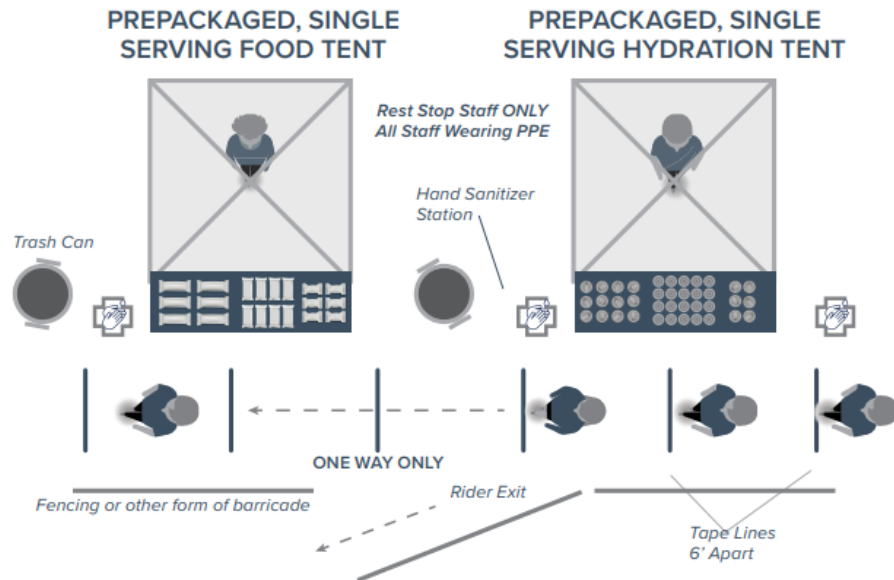
- Create 6 foot zones in which riders will queue prior to their start.
- Create specific start area arrival times to eliminate crowding.
- Do not provide chairs for riders to sit upon while waiting, they must stand.
- Provide plenty of garbage cans for riders to throw away items
- Require riders to wear face coverings while waiting for their start.
- Require starting staff to wear face coverings and provide instructions for proper usage.
- Properly social distances start staff and officials.
- Rely on a start clock beeper with the start official distanced from the rider.

Reststop Stations

If an event plans to have an aid station or feed zone, consider how to make this area safer and in compliance with any with local social distancing guidelines. This may take more room than usual for these portions of the course.

- Provide bike parking that is adequately spaced out, if possible every 6 feet.
- Provide hand sanitizer and instructions for use for all riders at every aid station.
- Riders are required to hand sanitize prior to picking up and before they depart
- Post signs asking riders to remove cycling gloves while in aid station.
- Provide hand sanitizer for use to staff/volunteers working aid stations.
- For shorter events, only individual servings of water should be provided.
- For longer events, food provided should be individually packed.
- The ground marked with temporary markings every 6 feet to delineate adequate spacing between riders as they line up for refueling.
- If self-serve, a rider should not touch anything other than what they have selected.
- Volunteers will be assigned to wipe down the porta potties door handles.
- Each porta potty area will have sanitizer station sprays available
- Volunteers should have the ability to serve without touching a rider.
- Garbage bags of refuse should be tied or knotted before disposal.
- All volunteers should wear face masks and gloves with proper training.
- Volunteers should be asked to drive separately to rest stations or only with people they feel sure are not sick.

Sample Aid Station Layout



FEEDING ZONES

- Provide a one-way travel lane for feeders to get to a feeding box.
- Position a staff member in the feedzone to ensure adherence to the feedzone policy.
- Require athletes to dispose of bottles or wrappers after the feedzone to prevent feeders from leaving their spaces and to prevent spray from discarded bottles.
- Station one person in the discard zone with the appropriate safety equipment to clean up.

CLOTHING DROP OFF STATION

Often riders who are going longer distances will remove layered clothing or personal items to be removed at rest stops and returned to the race headquarters (Farmer's Market)

- Each Rider will wear gloves (Provided at Rest stop) while they put their clothing/supplies into a trash bag and place into a bin that will be returned to race headquarters.
- Volunteers will take bin back to headquarters.
- As riders return to headquarters, same protocol will be used as pre-registration for pickup of items.
- Items will be organized by each rest stop area so participants will know which designated area to go to for pickup.

(SAG) SUPPLY AND GEAR DRIVERS

- Require drivers to wear face coverings while a rider is being transported
- Require riders to load and unload their own bikes, one rider at a time.
- Create 6 foot zones in which riders will queue prior to loading and unloading.
- Provide hand sanitizer in all shuttle vehicles.
- Require riders to wear face coverings or masks.

REDBUD RIDE BLOCK PARTY – SAT. APRIL 16

A post-ride event happening from 1:30 pm – 8 pm. Location at the Farmers Market

- Food and alcohol vendors
 - All vendors will be spaced apart from each other with spaces marked on the ground for their location
 - Tape/markers will be placed on the ground to distance attendees 6 ft apart while waiting in line
 - A list of the food vendors will be sent to the Environmentalist at the Health Department to make sure they are following food and covid safety protocols
- Live bands performing on stage separated from attendees – 4 bands total
- Games: Cornhole, Large Connect 4, Large Street Pong
 - Games spaced out and sanitized every 30 minutes by a volunteer
- Some chairs and tables/pub tables will be provided, will be spaced apart (members of same family can sit together)
- Hands-free sanitization stations provided
- In addition to the restrooms that will be in operation at the Community Center, an additional restroom trailer will be purchased to give access to soap and running water
 - Redbud volunteers will sanitize the restroom stations every 30 minutes
- CDC signage will be laminated and placed around the Farmers Market reminding people of distancing and masking (signage provided by Laurel Co Health Dept)
- If our crowd gets too close in contact, make announcements from the stage regarding spacing and following CDC guidelines

JUNIOR REDBUD RIDE EVENT – SAT. APRIL 16 at 10:30 am

Located on Jackson Street and back parking lot of Community Center. Riders will loop on Jackson St.

- Location: Riders will loop from the back of the Community Center to the top of Jackson St. around the impound lot and back to the Community Center
- Purpose: Young riders will learn bike/helmet/road safety and have fun!
- Participants will be required to wear helmets and face masks
- Volunteers will be spaced out appropriately
- Sanitizing station provided
- Parents of riders will be signing waivers for kids to ride

- Prizes given including bicycles and helmets

POST REDBUD RIDE

- A list of the Redbud Ride participants will be sent to the Laurel County Health Department Director, Mark Hensley. This list will include names, phone numbers and addresses and can be used by contact tracers in the event that a participant should get covid or come from an area with a variant outbreak