

# MICHIANA BICYCLE ASSOCIATION INC.

## BY-LAWS

### Article 1: Name

The name of the organization shall be the MICHIANA BICYCLE ASSOCIATION, INC., hereafter referred to as the (MBA), organized as a corporation under the Indiana Not-For-Profit Corporation Act of 1971.

### Article 2: Objectives

Section A: To be Ambassadors for the bicycling community and conduct themselves as such at all times.

Section B: To educate members and the public in bicycle safety, rights, regulations and skills.

Section C: To provide opportunities for bicyclists, MBA members and non-members to join together in organized rides, providing mutual support.

Section D: To promote bicycling benefits as to physical and psychological wellness.

Section E: These aims may be accomplished by, but are not limited to, providing scheduled rides, distributing printed information, demonstration and by interacting / supporting other organizations with common goals. Information on safety, laws, news of general interest, scheduled activities, etc. shall be available via any warranted media such as, but not limited to: press releases, emails, and the MBA's web site [WWW.MBABIKE.COM](http://WWW.MBABIKE.COM).

### Article 3: Membership

Section A: Bicyclists of all skill levels and non-bicyclists are welcome for MBA membership without discrimination. Applicants shall not be discriminated against on the basis of race, color, religion (creed), gender, gender expression, national origin (ancestry), disability, marital status, sexual orientation, or military status..

Section B: Only those persons sixteen (16) years of age and over shall be eligible to become voting members of the Corporation.

Section C: Each Member of the Corporation shall have one vote.

Section D: Membership must be renewed annually with appropriate fees and documentation.

**Section E: New Memberships received on or after May 1, 2026 shall be 12-month memberships. New Memberships received before May 1, 2026 will be considered good through the following year and up to the following March 31 (e.g. September 1, 2025 through March 31, 2027) without payment of additional fees.**

### Article 4: Fees and Dues

Section A: Membership and entry fees shall be prescribed by the Board of Directors upon resolution duly passed by said Board.

Section B: With the approval of the Board of Directors, fees may be established either for special events or particular on-going programs.

Section C: Members of the age of seventy (70) or older who wish to remain members may do so free of dues at renewal.

### Article 5: Termination of Membership

**Section A: Memberships received on or after May 1, 2026 will automatically terminate 12 months after the join/renewal date. Membership received prior to May 1, 2026 will automatically terminate March 31<sup>st</sup> if the required annual fees are unpaid.**

Section B: The Board of Directors may expel a person from membership, without a refund of paid fees, by a three-fourths vote of all Board members.

## **Article 6: Organization**

Section A: The Board of Directors may from time to time provisionally create and reorganize as they deem appropriate by resolution with a two-thirds vote of the entire Board of Directors.

Section B: The Board of Directors may at their discretion, acquire the assets and membership of other compatible organizations by resolution with a two-thirds vote of the entire Board of Directors.

## **Article 7: Qualifications of Officers and Directors**

Section A: No person shall be eligible to hold Office or Directorship in this Corporation unless that person is a current member in good standing.

Section B: No Officer or Director shall receive compensation for services rendered to Corporation.

## **Article 8: Board of Directors**

Section A: The Board of Directors shall consist of a minimum of three (3) and at least one (1) for every twenty-five (25) members up to a maximum of nine (9) Directors, plus four (4) Officers elected by a plurality of the membership voting. **Number of members for determining the number of directors for the current year is to be determined on December 31 of previous year.**

Section B: Members of the Board of Directors will serve one-year terms beginning March 1<sup>st</sup>.

Section C: The Board of Directors shall designate a Nominating Committee. The Nominating Committee shall attempt to provide at least two choices for each office, and more candidates than director seats for director seats.

Section D: The members of the Board of Directors shall be elected at the Annual Election Meeting by a majority of the membership voting. In order to be counted, absentee ballots must be received and deemed acceptable by the Secretary prior to the Annual Election Meeting. Members in good standing on the date of the Annual Election Meeting are eligible to vote.

Section E: Any mid-term vacancy among Directors will be filled from the membership through appointment by the President.

Section F: Each Director may designate another current member as an Alternate Director to represent that Director at Board Meetings in the event that Director is unable to be present. Alternate Directors must be designated by written notification to the Secretary or the President and may be changed at the discretion of the Director. Alternate Directors shall perform the duties of the Director with the same authority.

## **Article 9: Officers**

Section A: The officers of this Corporation shall be a President, Vice President, Secretary, and Treasurer.

## **Article 10: Duties of Officers**

Section A: The President shall be the Chief Executive Officer of the Corporation. The President shall preside at all Board of Director meetings and be Chairman of the Board of Directors.

Section B: If, for any reason, the President is unable to perform his/her duties, the Vice President shall perform the President's duties with the same authority as the President.

Section C: The Secretary shall keep a record of transactions of each meeting of the Corporate Officers and Board of Directors. The Secretary shall keep an updated, complete list of all members with their telephone numbers and e-mail addresses. Notices of meetings will be given, and attendance maintained by the Secretary as well as necessary correspondence. The Secretary shall perform other duties consistent with the office as may be designated by the Officers and Board of Directors.

Section D: If, for any reason, the Office of President shall become vacant, the Vice President shall succeed in Office. If any other Officer is unable to fulfill their yearly appointed term and replacement is

necessary, it may be done by a majority vote of the Board of Directors without the majority vote of the membership.

Section E: The Treasurer shall receive and collect all monies owed the Corporation, from whatever source it may be due, and deposit in a bank to be designated and approved by the Board of Directors and shall pay out money only on orders of the President, Secretary, Board designated Director head of a specific program, and/or Board. The President and Treasurer shall be authorized signatories of the account. The Treasurer shall prepare an annual financial statement, which will be published and available to all members.

## **Article 11: Duties of Board of Directors**

Section A: The Board of Directors shall be responsible for the execution, through the Officers, of the authorized Policies of the Corporation.

Section B: The Board of Directors shall have the power to overrule or modify the action of any Officer of the Corporation.

Section C: The Board of Directors shall authorize Corporation-sanctioned programs, or they may, by resolution, delegate authority to sanction programs to a Director of the Corporation.

Section D: The Board of Directors shall approve an annual Corporation Operating Budget. All non-budgeted expenditures must be approved by the Board of Directors. Modifications to the approved budget may be made by majority vote of the Board of Directors. All budgeted items are to be for purposes essential to the objectives of the Corporation.

Section E: The Board of Directors shall have the books and accounts reviewed annually, or more often at the Board's discretion, by a review committee appointed by the Board.

Section F: The Board of Directors shall designate a bank for the deposit of the funds of the Corporation.

Section G: The Board of Directors shall create, oversee, and dissolve committees as they deem necessary for purposes essential to the objectives of the Corporation.

## **Article 12: Duties of Assigned Committees**

Section A: The President and/or Board of Directors shall appoint committees to accomplish tasks essential to the objectives of the Corporation.

Section B: While a committee should feel free to function independently to achieve that committee's given goal as that committee sees fit, that committee is under the governing rule of the Board of Directors and the Board's guidelines and directions, including, but not limited to finances.

Section C: A committee may be requested to report to the Board the committee's progress at any time.

## **Article 13: Meetings**

Section A: The Corporation will hold one (1) Annual Election Meeting yearly in January or February, open to the full MBA membership. The Board of Directors shall determine the date of the Annual Election which may be conducted in person or electronically.

Section B: The Corporation will hold one (1) Board of Directors meeting during the period beginning on March 1<sup>st</sup> and ending on April 30<sup>th</sup> and additional meetings as needed.

Section C: The Corporation shall hold special Board of Directors meetings when called by the President of the Corporation or by written request of five members of the Corporation in good standing within thirty days of notice.

Section D: Fifty percent of the members of the Board of Directors constitute a quorum. A majority of the members of the Board of Directors shall govern except as otherwise specified in the By-laws.

Section E: Any MBA member in good standing may attend and observe any Board of Directors meeting.

Section F: Order of Business and Procedures for meetings:

1. A Roll Call.
2. The reading of the minutes of the preceding meeting and action thereon.
3. The reports of the officers.
4. The reports of the committees.
5. Old business.
6. New business.

## **Article 14: Amendments**

Section A: These by-laws may be amended by a two-thirds majority vote of all members of the Board of Directors at two successive Board meetings held at least one week apart. Changes are to be documented and a revision history maintained by the Secretary.

## **Revisions**

Proposed 2026-04-22 Revise Membership Year to 12 months for renewals/new members on or after May 1, 2026. Current memberships will still be good through March 31, 2027. Removed previously deleted Section C of Article 10 Duties of Officers which read ~~Section C: The Vice President of Publications shall be responsible for the editing and publication of the MBA News, the [WWW.MBABIKE.COM](http://WWW.MBABIKE.COM) web site, and other published materials.~~ And renumbered the sections following Sections D->C, E->D, F->E of Article 10 Duties of Officers

2024-02-03 Corrected membership year