



SPRING MARKET

March 27 – 29, 2026

LOCATION

Join us at the historic Old Cotton Seed Mill, located at 311 Mill Street, New Roads, Louisiana. Conveniently positioned between Baton Rouge and Lafayette off Highway 190, the venue offers a charming and accessible setting for both vendors and shoppers.

ABOUT US

Market at the Mill is a non-profit organization dedicated to preserving the historic Old Cotton Seed Mill and supporting our local community. Your participation helps restore this beloved landmark while providing you with an opportunity to highlight your products to visitors attending this event.

HOURS

- **Friday:** 10:00 AM – 5:00 PM
- **Saturday:** 10:00 AM – 5:00 PM
- **Sunday:** 12:00 PM – 4:00 PM

Each vendor is required to remain open throughout the event hours to make the most of the steady flow of visitors and maximize exposure to potential customers.

BOOTH SPACES (SECTION 1 – INSIDE THE MILL)

Choose from three booth sizes to best fit your display needs:

| SIZE OF BOOTH | BOOTH COST |
|---------------|------------|
| 10 x 16 | \$200.00 |
| 20 x 16 | \$400.00 |
| 30 x 16 | \$600.00 |

Each vendor provides their own set-up: tents, tables, chairs, extension cords, and lighting – allowing the vendor the freedom to display your products in a way that reflects your brand's personality and charm.

FEE INFORMATION

Application & Payment Deadlines:

- 50% of total payment due with application no later than: **January 30, 2026**
- Remaining balance due: **February 27, 2026**

Notes:

- No refunds for cancellations or inclement weather.
- Applying confirms your commitment to participate.
- The use of tents is recommended, as they help define your booth space and keep merchandise protected.
- Please cover your items overnight to keep them secure.
- Applicants who cancel without a valid reason may be ineligible for future events.

RULES AND REGULATIONS

To ensure the highest quality experience for both vendors and guests, all applicants go through a selection process. Previous participation does not guarantee acceptance; however, receiving an application means you have been approved for this year's market.

We welcome vendors offering high-quality handmade and creatively modified items. While we cannot offer exclusivity on products, we do our best to limit excessive duplication across categories.

Please submit **three recent photos** with your application, including at least one of your booth set-up at a previous show. Photos should be emailed to marketatthemill@cityofnewroads.net.

To maintain a consistent and polished appearance throughout the venue:

- Table skirting must reach the floor.
- Plastic tablecloths and plastic booth dividers are not allowed.
- Pipe and drape systems are not provided.

For comfort and consideration of all vendors and customers, playpens and infants in booths will not be permitted.

Vendors may select up to **three product categories**, ranking them by volume (1, 2, or 3) on the application. Sales tax collection and payment are the responsibility of each vendor; necessary forms will be provided.

REGISTRATION, SET-UP, & TEAR DOWN

Upon arrival, all vendors should check in at the registration booth before setting up. Packets containing parking passes and other important details will be distributed at this time. Vendor passes, and booth numbers will be collected at the end of the event. Each booth receives **two vendor passes**.

Please do not begin tearing down before **4:00 PM on Sunday**, as early departure disrupts customer experience. No vehicles will be allowed inside the building until merchandise is fully packed and ready to load.

IMPORTANT DETAILS

Security will be provided during non-event times on Thursday through Sunday; however, Market at the Mill is not responsible for lost or stolen items. If vendors choose to leave merchandise overnight for pick-up after the Market at the Mill closes at 4:00 PM on Sunday; vendors do so at their own risk-no security will be provided after the Market at the Mill closes on Sunday.

The Market at the Mill team reserves the right to make adjustments as needed to ensure a safe, successful event for all participants.

Market at the Mill will be promoted on television, in regional newspapers, on social media and through *Country Roads* magazine-helping attract strong attendance and visibility for vendors.

This event is powered by dedicated people who work year-round to bring it to life.

For questions, please contact:

Angie Langlois - (225)638-5360, extension 2100

Email: marketatthemill@cityofnewroads.net

Work Hours: Monday – Thursday at City of New Roads, 211 W. Main Street
New Roads, Louisiana (8:00 a.m. to 5:00 p.m.)

Return only the waiver and complete application with payment to secure booth space.

WAIVER (MARKET AT THE MILL – MARCH 27-29, 2026)

By signing and submitting your application, you acknowledge and agree to the following:

- Your application will be reviewed by the Market at the Mill team.
- Payments for applications not accepted will be securely shredded.
- An accepted application forms a binding agreement between the vendor and Market at the Mill.
- All information provided is true and accurate.
- You agree to follow all event rules, regulations and any additional instructions communicated by the Market at the Mill team.
- Market at the Mill, including its employees, agents, and volunteers, are not responsible for any damages, losses, expenses, or injuries related to your participation.

Vendor Signature _____

Vendor (Printed Name) _____

Booth Name: _____

Date _____

PLEASE SIGN AND RETURN THIS ALONG WITH YOUR APPLICATION AND PAYMENT.

VENDOR APPLICATION SECTION 1 (Inside the Mill)

Booth Name _____
Contact Person _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Primary Phone: _____ Alternate Phone: _____
Email Address: _____
Website/Facebook: _____
Booth Number from Previous Market (if applicable): _____

Vendor Details

Do you have a trailer? ☐ Yes ☐ No

Booth Size (Check Box)

- ☐ 10 x 16 – \$200.00
- ☐ 20 x 16 – \$400.00
- ☐ 30 x 16 – \$600.00

Total Amount Enclosed: ☐ \$ _____

All checks should be made payable to:

**Market at the Mill
P. O. Box 280
New Roads, LA 70760**

Online payments can be made at www.newroads.net; *Online payments; Market at the Mill.*

Booth Set-Up Time (Check Box)

- ☐ Wednesday: 12:00 PM – 5:00 PM
- ☐ Thursday: 8:00 AM – 12:00 PM
- ☐ Thursday: 12:00 PM – 6:00 PM

Setup before Wednesday, 12:00 PM will not be available to allow city staff to complete preparations. If arrangements need to be made for vendors after 5:00 PM on Wednesday and the hours stated on Thursday, please email marketatthemill@cityofnewroads.net.

CRAFT BOOTH CATEGORIES

Select up to **three** categories and rank them by volume (1 = primary, 2 = secondary, 3 = limited).

Art & Creative Works

_____ Artwork (Painting, Drawing, Photography)

_____ Sculpture (Wood, Clay, Metal, Glass)

_____ Handmade Pottery

_____ Glass Art (Stained or Hand-Blown)

Home & Garden

_____ Home Décor

_____ Floral Designs & Wreaths

_____ Yard Art

_____ Wooden Furniture or Wood Crafts

_____ Birdhouses, Fountains, & Wind Chimes

_____ Iron Works

Wearable & Personal Items

_____ Clothing (Children)

_____ Clothing (Women)

_____ Clothing (Men)

_____ Fashion Accessories

_____ Handmade Jewelry

_____ Antique Jewelry

_____ Health & Wellness Products

_____ Bath & Body (Soaps, Lotions, Bath Bombs)

Specialty Goods

_____ Antiques & Collectibles

_____ Religious Items

_____ Children's Books

_____ Holiday Items

_____ Candles & Aromatherapy

_____ Food Items (Dips, Jams, Dressings, Frozen Goods)

Product Description

Please describe the items you will be selling:

HOTELS & ACCOMODATIONS

For your convenience, several nearby lodging options are available:

- **Morel's Courtyard Inn** – 225-638-7177
221 W. Main Street, New Roads, LA 70760
- **Wyndham Garden New Roads / False River** – 225-240-8551
2125 Memorial Blvd., New Roads, LA 70760
- **Cypress Inn** – 225-638-8084
675 Hospital Road, New Roads, LA 70760
- **Pointe Breeze on False River** – 225-638-3414
2111 False River Drive, New Roads, LA 70760
- **RV Hookups:** McKenley Jack – 225-240-0209

Short-term rentals are also available on **Airbnb** and **VRBO**. Vendors can contact Pointe Coupee Tourism Office (Carlyn Morales at 225-810-3012) for more information.